

## SEC FORM - I-ACGR

## INTEGRATED ANNUAL CORPORATE GOVERNANCE REPORT

1.	For the fiscal year ended: <u>December 31, 2024</u>			
2.	SEC Identification Number: <u>6609</u>	3. BIR Tax Identification No. <u>000-233-218</u>		
4.	Exact name of issuer as specified in its	charter: <u>Paxys, Inc.</u>		
5.	Makati City, Philippines Province, Country or other jurisdiction of incorporation or organization	6. (SEC Use Only) Industry Classification Code:		

- 7. <u>15<sup>th</sup> Floor 6750 Ayala Office Tower Ayala Avenue, Makati City 1226</u> Address of principal office Postal Code Postal Code
- 8. (+632) 8250 3800

Issuer's telephone number, including area code

9. Not Applicable

Former name, former address, and former fiscal year, if changed since last report.

<u></u>		JAL CORPORATE GOVERNANCE REPORT	
	COMPLIANT/ NON- COMPLIANT	ADDITIONAL INFORMATION	EXPLANATION
	The Board's Gov	ernance Responsibilities	
Principle 1: The company should be headed by competitiveness and profitability in a manner contakeholders.  Recommendation 1.1  1. Board is composed of directors with collective working knowledge, experience or expertise that is relevant to the company's industry/sector.  2. Board has an appropriate mix of competence and expertise.  3. Directors remain qualified for their positions individually and collectively to enable them to fulfill their roles and responsibilities and respond to the needs of the organization.	a competent, w	vorking board to foster the long-term success o	•
Recommendation 1.2			
<ol> <li>Board is composed of a majority of non- executive directors.</li> </ol>	COMPLIANT	The Board is currently composed of one (1) executive director, four (4) non-executive directors, and two (2) independent directors.	

		The above combination of directors was	
		designed in line with the Corporate	
		Governance policies of the Company to	
		ensure an objective decision-making	
		process and to protect the Company's	
		interest.	
		Please see the Company's Annual Report at http://paxys.com/public/files/2023%20Annual%20Report.pdf (pages 23 to 24) for the list of directors and the type of their directorships.	
		Said information are also contained in the following: (i) Company's Disclosure on the	
		Results of the 2024 Annual Stockholders'	
		Meeting dated May 10, 2024 at https://paxys.com/public/files/SEC%20Form	
		%2017C%20Result%20of%20Annual%20Stoc	
		kholders%20Meeting%20for%202024.pdf	
		(page 5) and (ii) Revised Manual on	
		Corporate Governance	
		http://paxys.com/public/files/RevisedAmm	
		endedManual.pdf (page 3).	
Recommendation 1.3			
Company provides in its Board Charter	COMPLIANT	The training policy of directors are indicated	
and Manual on Corporate Governance a		in the Company's Revised Manual on	
policy on training of directors.		Corporate Governance at	
		http://www.paxys.com/public/files/Revised	
		AmmendedManual.pdf (page 5) and in the	
		Board Charter at http://paxys.com/public/files/BOD1.pdf	

Company has an orientation program for first time directors.	COMPLIANT	The members of the Board are already seasoned and industry experts. Should there be additional and first-time directors, the	
Company has relevant annual continuing training for all directors.	COMPLIANT	Company's corporate governance policy requires them to undergo a comprehensive business immersion and training/orientation program.  For the annual continuing training, existing directors are required to complete a minimum of 4-hour training per year to ensure that they are continuously informed of the developments in the business and regulatory environments, including emerging risks relevant to the industry.  Please refer to link to the Certificates of	
		Completion of Corporate Governance Seminar of the Directors and Officers of the Company at https://paxys.com/public/files/SEC%20Form %2017C%20Certification%20of%20Completi on%20of%20Corporate%20Governance%2 OSeminar%20August%202024.pdf (pages 2-12).	
Recommendation 1.4  1. Board has a policy on board diversity.  Optional: Recommendation 1.4	COMPLIANT	The information on the Company's board diversity policy is contained in the Revised Manual on Corporate Governance <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> AmmendedManual.pdf (pages 4-5).  All members of the board of directors are male.	

<ol> <li>Company has a policy on and discloses measurable objectives for implementing its board diversity and reports on progress in achieving its objectives.</li> </ol>			
Recommendation 1.5			
<ol> <li>Board is assisted by a Corporate Secretary.</li> <li>Corporate Secretary is a separate individual from the Compliance Officer.</li> </ol>		A duly qualified Corporate Secretary was appointed by the Board to assist in all its corporate affairs. The Corporate Secretary is not a member of Board of Directors and its committees.  The information on the Company's	The Corporate Secretary is currently not separate from the Compliance Officer given that the organizational structure and minimal operations of the Company do not justify such separate positions.
Corporate Secretary is not a member of the Board of Directors.	COMPLIANT	Corporate Secretary, including her name, qualifications, duties, and function are provided in the Annual https://paxys.com/public/files/2023%20Annual%20Report.pdf (page 24).	separate positions.
Corporate Secretary attends training/s or corporate governance.	COMPLIANT	The information on the corporate governance training attended by the Corporate Secretary, including number of hours and topics covered, is found at <a href="https://paxys.com/public/files/SEC%20Form%2017C%20Certification%20of%20Completion%20of%20Corporate%20Governance%20Seminar%20August%202024.pdf">https://paxys.com/public/files/SEC%20Form%2017C%20Certification%20of%20Completion%20of%20Corporate%20Governance%20Seminar%20August%202024.pdf</a> (page 9) which provides for the Certificate of Completion of Corporate Governance Seminar of the Corporate Secretary.	
Optional: Recommendation 1.5			
Corporate Secretary distributes materials for board meetings at least five business days before scheduled meeting.			

Recommendation 1.6			
Board is assisted by a Complianc	e Officer. COMPLIANT	The Board is also assisted by a Compliance	
Compliance Officer has a rank     Vice President or an equivaler     with adequate stature and author     corporation.	nt position	Officer, who is the Corporate Secretary, with adequate stature and authority in the Company. She is not a member of the Board or any of its committees.	
3. Compliance Officer is not a memboard.		The information about the Compliance Officer, including her name, position, qualifications, duties and functions are provided in the <a href="https://paxys.com/public/files/2023%20Annual%20Report.pdf">https://paxys.com/public/files/2023%20Annual%20Report.pdf</a> (page 24).	
Compliance Officer attends tra corporate governance.	ining/s on COMPLIANT	The information on the corporate governance training attended by the Compliance Officer, including number of hours and topics covered, Is found in the Certificate of Completion of Corporate Governance Seminar at <a href="https://paxys.com/public/files/SEC%20Form%2017C%20Certification%20of%20Completion%20of%20Corporate%20Governance%2">https://paxys.com/public/files/SEC%20Form%2017C%20Certification%20of%20Completion%20of%20Corporate%20Governance%2</a> OSeminar%20August%202024.pdf (page 9)	
· · · · · · · · · · · · · · · · · · ·		ies of the Board as provided under the law, the made known to all directors as well as to stockho	
Directors act on a fully informed good faith, with due diligence and in the best interest of the cor	and care,	The Board members are fully informed on any issues or facts requiring Board attention. The Corporate Secretary and Compliance Officer assists the Board and ensures that all pertinent and necessary information are	

		provided to the directors to enable them to make informed decisions.	
		Please see Annex 1 for the sample Minutes of Board meeting dated 18 March 2024 which shows how the directors normally conduct the meeting and how the functions are discharged.	
Recommendation 2.2			
Board oversees the development, review and approval of the company's business objectives and strategy.	COMPLIANT	The Board oversees, reviews, and monitors the overall business objectives and strategy of the Company. The Management Team are required to provide information and	
Board oversees and monitors the implementation of the company's business objectives and strategy.	COMPLIANT	business updates to the Board quarterly for their reference, review and/or approval.  Please see Annex 2 for sample minutes of board meeting dated 12 August 2024 is attached to this I-ACGR to show the quarterly management reporting process, as well as the Board review and approval process.	
Supplement to Recommendation 2.2			
Board has a clearly defined and updated vision, mission and core values.	COMPLIANT	The Company's vision, mission, and core values can be found at <a href="http://www.paxys.com/public/mission_vision.html">http://www.paxys.com/public/mission_vision.html</a>	
		The Board has established and approved the Company's vision, mission, and core values. This is reviewed annually to ensure that these are still relevant to the Company's business plans and strategy.	

2. Board has a strategy execution process that facilitates effective management performance and is attuned to the company's business environment, and culture.	COMPLIANT	As part of the Company's strategy execution process, the Company's plans and programs for each year are presented to the Board for review and approval. In addition, these plans and programs are presented to and ratified by the Shareholders during Annual Stockholders Meeting.  Please see the Minutes of Annual Stockholders' Meeting dated 10 May 2024 containing the matters approved by the Board and ratified by the shareholders at https://paxys.com/public/files/Minutes%20 of%20the%20Annual%20Stockholders%20M eeting%20held%20on%2010%20May%20202 4%20(Signed).pdf.  Please also see the Company's Definitive Information Sheet containing the items ratified by the stockholders at https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf (page 21).	
Recommendation 2.3			
Board is headed by a competent and qualified Chairperson.	COMPLIANT	The information about the Company's Chairperson, including his name and qualifications are found at the Company's <a href="https://paxys.com/public/files/2023%20Annual%20Report.pdf">https://paxys.com/public/files/2023%20Annual%20Report.pdf</a> (page 23).	
Recommendation 2.4			

1.	Board ensures and adopts an effective succession planning program for directors, key officers and management.	COMPLIANT	The Board is committed to ensure the continuity of effective and competent leadership within the organization. With this, the Company has adopted a succession planning for directors, officers and key employees.  Please find the Company's Board Charter and the succession planning program at <a href="http://paxys.com/public/files/BOD1.pdf">http://paxys.com/public/files/BOD1.pdf</a> (page 4).	
	Board adopts a policy on the retirement for directors and key officers.	NON- COMPLIANT		As for the retirement policy, the Company has currently no existing policy on retirement. The Company has less than 20 employees. It will formulate its own retirement plan in the event that a plan becomes warranted. It will comply with the Republic Act (R.A.) No. 7641 or the Retirement Law, when applicable, should there be any retirement.
	commendation 2.5	O O A I DI I A NIT		
	Board aligns the remuneration of key officers and board members with long-term interests of the company.	COMPLIANT	In line with the corporate governance policies of the Company, and as set by the Compensation and Remuneration Committee, following are the key considerations in determining the proper remuneration of the directors and key	
2.	Board adopts a policy specifying the relationship between remuneration and performance.	COMPLIANT	officers of the Company: (i) the remuneration of the directors and key officers are commensurate to the responsibilities of the role (ii) no director shall participate in deciding on his remuneration,	

3. Directors do not participate in discussions or deliberations involving his/her own remuneration.	COMPLIANT	and (iii) the remuneration should consider long-term interests of the Company.  The Company's annual reports and information statements disclose the fixed and variable compensations paid directly or indirectly to directors including the top four (4) management officers during the preceding fiscal year.	
Optional: Recommendation 2.5			
Board approves the remuneration of senior executives.			
2. Company has measurable standards to align the performance-based remuneration of the executive directors and senior executives with long-term interest, such as claw back provision and deferred bonuses.			
Recommendation 2.6			
Board has a formal and transparent board nomination and election policy.	COMPLIANT	The information on the Company's nomination and election policy, as well as its process and implementation, including the criteria used in selecting a new director, how the condidates are shortlisted and	
Board nomination and election policy is disclosed in the company's Manual on Corporate Governance.	COMPLIANT	how the candidates are shortlisted, and how it encourages nominations from shareholders are provided under the Company By-laws at	

3. Board nomination and election policy includes how the company accepted nominations from minority shareholders.	COMPLIANT	http://www.paxys.com/public/files/3.BL.pd f (pages 5 to 7).  The qualifications and elections of the	
4. Board nomination and election policy includes how the board shortlists candidates.	COMPLIANT	Directors are also provided in the Revised Manual on Corporate Governance at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> (pages 4 and 5). The Company also ensures that the minority shareholders have a right to nominate	
5. Board nomination and election policy includes an assessment of the effectiveness of the Board's processes in the nomination, election or replacement of a director.	COMPLIANT	candidates to the board.  The Nomination and Governance Committee is in charge of nominations for the annual election of officers and directors, Board and executive succession plan and Board Performance Evaluation.	
6. Board has a process for identifying the quality of directors that is aligned with the strategic direction of the company.		In compliance with the SEC rules, the Notice of Annual/Special Stockholders' Meeting includes the profiles of directors (age, qualification, date of first appointment, experience, and directorships in other listed companies) nominated for election/reelection. See link at <a href="https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf">https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf</a> (pages 9-17).	
		The summary of procedures for the selection/appointment and re-election, of the members of the Board of Directors can be found at <a href="http://paxys.com/public/files/BOD2.pdf">http://paxys.com/public/files/BOD2.pdf</a> .	

Optional: Recommendation to 2.6				
Company uses professional search firms or other external sources of candidates (such as director databases set up by director or shareholder bodies) when searching for candidates to the board of directors.				
Recommendation 2.7				
Board has overall responsibility in ensuring that there is a group-wide policy and system governing related party transactions (RPTs) and other unusual or infrequently occurring transactions.	COMPLIANT	The Company has implemented principles and procedures that would ensure the integrity and transparency of related party transactions between and among the Corporation and its parent company, joint venture, subsidiaries, associates, affiliates,		
RPT policy includes appropriate review and approval of material RPTs, which guarantee fairness and transparency of the transactions.	COMPLIANT	major stockholders, officers, and directors, including their spouses, children and dependent siblings and parents, and of interlocking director relationships by members of the Board.		
3. RPT policy encompasses all entities within the group, taking into account their size, structure, risk profile and complexity of operations.	COMPLIANT	The Company does not engage in related party transactions without prior Board approval.  We apply the arms-length principle and		
		these transactions are properly recorded and disclosed in the annual report and audited financial statements.  The Company's policy on related party transaction, including policy on review and approval of significant RPTs can be found		
		at <a href="http://www.paxys.com/public/files/rpt">http://www.paxys.com/public/files/rpt</a> <a href="p.pdf">p.pdf</a>		

Supplement to Recommendations 2.7			
1. Board clearly defines the threshold for disclosure and approval of RPTs and categorizes such transactions according to those that are considered de minimis or transactions that need not be reported or announced, those that need to be disclosed, and those that need prior shareholder approval. The aggregate amount of RPTs within any twelve (12) month period should be considered for purposes of applying the thresholds for disclosure and approval.	COMPLIANT	Please refer to our responses in Recommendation 2.7 above.  The Company's policy on related party transaction, including policy on review and approval of significant RPTs can be found at <a href="http://www.paxys.com/public/files/rptp.pd">http://www.paxys.com/public/files/rptp.pd</a> f	
2. Board establishes a voting system whereby a majority of non-related party shareholders approve specific types of related party transactions during shareholders' meetings.	COMPLIANT	Please see <a href="http://www.paxys.com/public/files/rptp.pd">http://www.paxys.com/public/files/rptp.pd</a> f for the Company's policy on related party transactions, including provisions for materiality threshold and voting system.	
Recommendation 2.8			
1. Board is primarily responsible for approving the selection of Management led by the Chief Executive Officer (CEO) and the heads of the other control functions (Chief Risk Officer, Chief Compliance Officer and Chief Audit Executive).	COMPLIANT	The information on the Board's policy and responsibility for approving the selection of management is provided in the Revised Manual of Corporate Governance at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> under the Duties and Functions of the Board (pages 8 to 10) and the Internal Control Responsibilities of the Board (pages 11 to 12).	
SEC Form LACCE * Undated 21Dec2017		The Nominations and Corporate Governance Committee is in charge of the selection process and is tasked to prepare	

			recommendations for approval of the Board.	
2.	Board is primarily responsible for assessing the performance of Management led by the Chief Executive Officer (CEO) and the heads of the other control functions (Chief Risk Officer, Chief Compliance Officer and Chief Audit Executive).	COMPLIANT	The information on Board's policy and responsibility for assessing the performance of management is provided in Revised Manual of Corporate Governance at <a href="http://www.paxys.com/public/files/Revised/">http://www.paxys.com/public/files/Revised//&gt; AmmendedManual.pdf</a> under the Duties and Functions of the Board (pages 8 to 10) as well as in the Board Charter at <a href="http://paxys.com/public/files/BOD1.pdf">http://paxys.com/public/files/BOD1.pdf</a> .  The Board usually conducts a periodic assessment over the CEO/President and the heads of the other control functions based on the Board's established responsibilities.	
Re	ecommendation 2.9			
	Board establishes an effective performance management framework that ensures that Management's performance is at par with the standards set by the Board and Senior Management.	COMPLIANT	The Company has an established performance management program and framework. The Board and its committee perform an annual self-assessment to ensure that the objectives as specified in the Board and Committee Charters are achieved.	
2.	Board establishes an effective performance management framework that ensures that personnel's performance	COMPLIANT	Please refer to the sample annual assessment forms for the Board and its members at	

is at par with the standards set by the Board and Senior Management.		http://www.paxys.com/public/files/BC4.pd f and at http://www.paxys.com/public/files/BC5.pd f.	
Recommendation 2.10     1. Board oversees that an appropriate internal control system is in place.      2. The internal control system includes a	COMPLIANT	The information on the Board's responsibility for overseeing that an appropriate internal control system is in place are provided in the Company's Revised Manual on Corporate Governance at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> AmmendedManual.pdf (pages 11-12).	
mechanism for monitoring and managing potential conflict of interest of the Management, members and shareholders.		The basic control environment consists of a working Board which ensures that the Company is properly managed and governance is in place, a management that actively manages the operations of the company in a prudent manner, working organizational risk management and control mechanisms, and independent audit function to ensure and monitor the efficacy and effectiveness of governance, risk management and internal controls.	
3. Board approves the Internal Audit Charter.	COMPLIANT	The Internal Audit Charter which defines the authority, responsibility, and purpose of Internal Audit function in the Company has been reviewed and approved by the Board through its Audit, Risk Management, and Related Party Transactions Committee.  Please refer to the Company's Internal Audit Charter at	

		http://www.paxys.com/public/files/BC2.pd	
		f.	
		1.	
Recommendation 2.11			
Board oversees that the company place a sound enterprise risk manage (ERM) framework to effectively id monitor, assess and manage key burisks.	ement lentify, usiness	The Audit, Risk Management and Related Party Transactions Committee assists the Board in ensuring that the risk management program is in place. The Committee ensures that an enterprise-wide risk management framework has been adopted and	
2. The risk management framework guided board in identifying units/business line enterprise-level risk exposures, as well effectiveness of risk manages strategies.  2. The risk management framework guided board in identifying units/business line enterprise-level risk exposures, as well effectiveness of risk management framework guide board in identifying units/business line enterprise-level risk exposures, as well effectiveness of risk management framework guide board in identifying units/business line enterprise-level risk exposures, as well effectiveness.	es and as the	implemented. Identified critical or high risks areas are presented to the Board for information and resolution.  In general, the risk management program of the Company includes the following process:  1. Risk identification – risks are identified from enterprise level down to the business unit and department level. This may include financial risks, operational risks, environmental risks, political risks, regulatory risks, etc.  2. Risk evaluation - the identified risks are assessed for likelihood or frequency and potential impact to the business is measured and quantified, as much as practicable. Risks are ranked depending on its severity and likelihood of occurrence.  3. Risk treatment – after identifying and evaluating risk exposures, the Company identifies the risk	

		treatment options and depending	
		on the risk appetite of the	
		Management, risk responses could	
		include avoidance, acceptance,	
		reduction, sharing or transferring of	
		risk.	
		Please refer to Audit, Risk Management and	
		Related Party Transactions Committee	
		Charter at http://www.paxys.com/public/files/BC1.pd	
		f	
		Please also see link to the Company's Risk	
		Management Policy at	
		http://www.paxys.com/public/company_policies.html	
		<u> </u>	
		Please refer to	
		http://www.paxys.com/public/files/ERM1.pdf	
		for the Enterprise Risk Management	
		Program and framework of the Company	
		<u> </u>	
Recommendation 2.12	OO LIBUALIT		
Board has a Board Charter that formalizes  and clearly states its roles responsibilities.	COMPLIANT	Please refer to http://paxys.com/public/files/BOD1.pdf	
and clearly states its roles, responsibilities and accountabilities in carrying out its		for the Company's Board Charter which	
fiduciary role.		delineates the overall roles and	
,		responsibilities of the Board.	
2. Board Charter serves as a guide to the	COMPLIANT		
directors in the performance of their			
functions.			

3. Board Charter is publicly available and posted on the company's website.	COMPLIANT		
Additional Recommendation to Principle 2			
Board has a clear insider trading policy.	COMPLIANT	The Board has a clear and defined insider trading policy. The highlights of the policy are posted in the Company's website at <a href="http://www.paxys.com/public/company_policies.html">http://www.paxys.com/public/company_policies.html</a>	
Optional: Principle 2			
<ol> <li>Company has a policy on granting loans to directors, either forbidding the practice or ensuring that the transaction is conducted at arm's length basis and at market rates.</li> </ol>			
Company discloses the types of decision requiring board of directors' approval.			
Principle 3: Board committees should be set up to respect to audit, risk management, related party. The composition, functions and responsibilities of Recommendation 3.1	transactions, an	d other key corporate governance concerns, s	such as nomination and remuneration.
<ol> <li>Board establishes board committees that focus on specific board functions to aid in the optimal performance of its roles and responsibilities.</li> </ol>	COMPLIANT	The following committees have been established to support the effective performance of the Board's functions:  1. Executive Committee. Please find the Charter of the Executive Committee at	

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		http://www.paxys.com/public/files/ BC9.pdf	
		<ol> <li>Audit, Risk Management and Related-Party Transactions Committee. Please find the Charter of the Audit, Risk Management and Related-Party Transactions Committee at <a href="http://www.paxys.com/public/files/BC1.pdf">http://www.paxys.com/public/files/BC1.pdf</a></li> <li>Compensation and Remuneration Committee. Please find the Charter of the Compensation and Remuneration Committee at <a href="http://www.paxys.com/public/files/BC7.pdf">http://www.paxys.com/public/files/BC7.pdf</a></li> <li>Nominations and Corporate Governance Committee. Please find the Charter of the Nominations and Corporate Governance Committee at <a href="http://www.paxys.com/public/files/BC8.pdf">http://www.paxys.com/public/files/BC8.pdf</a></li> </ol>	
Recommendation 3.2			
Board establishes an Audit Committee to enhance its oversight capability over the company's financial reporting, internal control system, internal and external audit	COMPLIANT	The Board has a separate and independent committee for Audit, Risk Management, and Related Party Transactions.  The Committee functions, authority, composition, and responsibilities are set	

processes, and compliance with applicable laws and regulations.		forth in the Company's Revised Manual on Corporate Governance at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> (pages 17 to 18) and the Audit, Risk Management, and Related Party Transactions Committee Charter at <a href="http://www.paxys.com/public/files/BC1.pdf">http://www.paxys.com/public/files/BC1.pdf</a> <a href="http://www.paxys.com/public/files/BC1.pdf">http://www.paxys.com/public/files/BC1.pdf</a>	
2. Audit Committee is composed of at least three appropriately qualified non-executive directors, the majority of whom, including the Chairman is independent.  Output  Description:	COMPLIANT	The Company's Audit, Risk Management and Related Party Transaction Committee is currently composed of four (4) non-executive members which includes two (2) independent directors.  The committee members are disclosed in the Company's website: https://paxys.com/public/board_committees.html  The qualifications of the committee members as well as their background, business knowledge and relevant experiences are disclosed in the Company's Annual Report at https://paxys.com/public/files/2023%20Annual%20Report.pdf (pages 23 to 24).	
3. All the members of the committee have relevant background, knowledge, skills,	COMPLIANT	Please refer to our response to Recommendation 3.2.2 above for the link to the background, qualifications, and	

	and/or experience in the areas of accounting, auditing and finance.		relevant experiences for the committee members.	
4.	The Chairman of the Audit Committee is not the Chairman of the Board or of any other committee.	COMPLIANT	The Audit, Risk Management and Related Party Transaction Committee Chairman is not the Chairman of the Board and/or of any other committee.  The Chairman of the Board, members of the Board, board committees and committee members are disclosed in the company's website: <a href="http://www.paxys.com/public/board_committees.html">http://www.paxys.com/public/board_committees.html</a>	
Su	pplement to Recommendation 3.2			
	Audit Committee approves all non-audit services conducted by the external auditor.	COMPLIANT	The Company's Audit, Risk Management and Related Party Transaction Committee is responsible for the assessment, review and approval of non-audit services or engagement assigned to external auditors to ensure that the audit independence is maintained. In addition, non-audit work performed shall be appropriately disclosed in the Company's Annual Report in accordance with the Company's Revised Manual on Corporate Governance. <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> AmmendedManual.pdf - pages 14, and 17 to 18  In 2024, there are no non-audit services conducted by the Company's external auditor, Reyes Tacandong and Co. (RTC).	

Audit Committee conducts regular meetings and dialogues with the external audit team without anyone from management present.	COMPLIANT	The Company's Audit, Risk Management and Related Party Transaction Committee Charter require the members of the committee to convene at least three (3) times per year. The committee, at its discretion, may invite the external auditors, members of the management, and other concerned parties to attend and provide them with pertinent information, as necessary.  For the year 2024, the committee convened two (2) meetings with the company's external auditor for the discussion of 2023 audit results and 2024 audit plan. Selected members of the management were invited in the meeting as resource persons for any questions that the committee may ask in relation to the reports discussed by the auditors.  The Corporate Secretary maintains a record of all, including confidential, minutes of the Committee meetings.	
Optional: Recommendation 3.2			
Audit Committee meet at least four times during the year.			
Audit Committee approves the appointment and removal of the internal auditor.			
Recommendation 3.3			
Board establishes a Corporate     Governance Committee tasked to assist	COMPLIANT	The information about the members of the Nomination and Corporate Governance	

the Board in the performance of its corporate governance responsibilities, including the functions that were formerly assigned to a Nomination and Remuneration Committee.		Committee are contained at <a href="https://paxys.com/public/board committe">https://paxys.com/public/board committe</a> <a href="mailto:es.html">es.html</a> The functions of the Committee are provided in the Company's Revised Manual of Corporate Governance <a href="mailto:http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="mailto:AmmendedManual.pdf">AmmendedManual.pdf</a> (page 15).  The Nomination and Corporate Governance Committee Charter can be	
		found at <a href="http://paxys.com/public/files/BC8.pdf">http://paxys.com/public/files/BC8.pdf</a> The Committee undertook the process of identifying the quality of directors in line with the Company's strategic direction.	
Corporate Governance Committee is composed of at least three members, all of whom should be independent directors.	COMPLIANT	Please see link to the details of the members of the Nomination and Corporate Governance Committee at <a href="http://www.paxys.com/public/board.com/mittees.html">http://www.paxys.com/public/board.com/mittees.html</a>	
Chairman of the Corporate Governance Committee is an independent director.	COMPLIANT	The Chairman of the Company's Nomination and Corporate Governance Committee is Mr. George Edwin Sycip who is an independent director.	
Optional: Recommendation 3.3.			
Corporate Governance Committee meet at least twice during the year.			
Recommendation 3.4			

1.	Board establishes a separate Board Risk Oversight Committee (BROC) that should be responsible for the oversight of a company's Enterprise Risk Management system to ensure its functionality and effectiveness.	COMPLIANT	The functions of the Board Risk Oversight Committee (BROC) is currently undertaken by the Company's Audit, Risk Management, and Related Party Transactions Committee.  A copy of the Committee Charter is available at <a href="http://paxys.com/public/files/BC1.pdf">http://paxys.com/public/files/BC1.pdf</a>	
2.	BROC is composed of at least three members, the majority of whom should be independent directors, including the Chairman.	COMPLIANT	The Audit, Risk Management, and Related Party Transactions Committee is composed of four (4) members, including independent directors. The information on the members of the Committee, including their type of directorships, can be found at <a href="https://paxys.com/public/board committee">https://paxys.com/public/board committee</a> es.html  The principal responsibility of the committee is to assist the board in fulfilling its corporate governance and fiduciary oversight responsibilities in relation to the risk management, internal control systems, accounting policies and practices, internal and external audit functions and financial reporting of the Company and its subsidiaries.	
3.	The Chairman of the BROC is not the Chairman of the Board or of any other committee.	COMPLIANT	The Chairman of the Audit, Risk Management, and Related Party Transactions Committee is not the chairman of the Board nor any of its other committees.	

		The detailed list of board committees and its members are available at <a href="https://paxys.com/public/board_committees.html">https://paxys.com/public/board_committees.html</a>	
4. At least one member of the BROC has relevant thorough knowledge and experience on risk and risk management.  Output  Description:	COMPLIANT	All members of the Committee are directors and/or experienced officers not just for the Company but of several other companies. They have extensive business/industry knowledge and experience to enable them to perform their roles in risk management and the overall overseeing of overall corporate governance practices of the Company. Please see link of their respective background at <a href="https://paxys.com/public/board committees.html">https://paxys.com/public/board committees.html</a>	
Recommendation 3.5			
Board establishes a Related Party Transactions (RPT) Committee, which is tasked with reviewing all material related party transactions of the company.	COMPLIANT	This function is currently undertaken by the Company's Audit, Risk Management, and Related Party Transactions Committee.  The Board through its Committee reviews and approves all material related party transaction of the Company.  This is expressly indicated in the Audit, Risk Management, and Related Party Transactions Committee Charter at <a href="http://paxys.com/public/files/BC1.pdf">http://paxys.com/public/files/BC1.pdf</a> as well as in the Company's Related Party Transaction Policy at <a href="http://www.paxys.com/public/files/RPT2.p">http://www.paxys.com/public/files/RPT2.p</a> df	

2. RPT Committee is composed of at least three non-executive directors, two of whom should be independent, including the Chairman.	COMPLIANT	The Committee is composed of four (4) non-executive members. Two (2) of whom are independent directors, including the Committee Chairman.  Please refer to the company website at <a href="https://paxys.com/public/board committees.html">https://paxys.com/public/board committees.html</a> for information on the members of the Audit, Risk Management, and Related	
		Party Transactions Committee, including their type of directorship.	
Recommendation 3.6			
<ol> <li>All established committees have a Committee Charter stating in plain terms their respective purposes, memberships, structures, operations, reporting process, resources and other relevant information.</li> </ol>	COMPLIANT	All Board committees have established Charters which delineate the committee's overall purpose, authority, responsibility, composition, meetings and reporting process. The responsibilities indicated in the charter serve as the basis in the evaluation of each committee's performance.	
Committee Charters provide standards for evaluating the performance of the Committees.	COMPLIANT	Please refer to the links below for a copy of the Committee Charters:(i) Nomination and Corporate Governance Committee Charter at http://paxys.com/public/files/BC8.pdf	
3. Committee Charters were fully disclosed on the company's website.	COMPLIANT	and  (ii) Audit, Risk Management, and Related Party Transactions Committee Charter at <a href="http://paxys.com/public/files/BC1.pdf">http://paxys.com/public/files/BC1.pdf</a>	

**Principle 4:** To show full commitment to the company, the directors should devote the time and attention necessary to properly and effectively perform their duties and responsibilities, including sufficient time to be familiar with the corporation's business.

Recommendation 4.1			
The Directors attend and actively participate in all meetings of the Board, Committees and shareholders in person or through tele-/videoconferencing conducted in accordance with the rules and regulations of the Commission.	COMPLIANT	The Board of Directors met five (5) times during the covered period on the following dates: March 18, 2024 (Regular); May 10, 2024 (Organizational); May 10, 2024 (Regular); August 12, 2024 (Regular); and November 11, 2024 (Regular).  Please find attached link on attendance of the Members of the Board during the said meetings as certified by the Corporate Secretary at <a href="https://paxys.com/public/files/Directors">https://paxys.com/public/files/Directors</a> at <a href="https://paxys.com/public/files/Directors">https://paxys.com/public/files/Directors</a> 20Attendance%20for%202024.pdf	
The directors review meeting materials for all Board and Committee meetings.	COMPLIANT	The Corporate Secretary ensures that the necessary information, reports, including meeting agenda are provided to the members of the board to facilitate efficient review of all business matters to be discussed in the board or committee meetings.	
3. The directors ask the necessary questions or seek clarifications and explanations during the Board and Committee meetings.  Output  Description:	COMPLIANT	The directors have the liberty to ask questions or clarifications during board and committee meetings. The Corporate Secretary likewise encourages the directors to ask questions before an agenda item is approved and closed.  All matters taken up in the meetings are transcribed in the board or committee minutes of the meeting.  Please refer to Annexes 1 and 2 for the	
		sample minutes of the Board meeting.	

Recommendation 4.2			
1. Non-executive directors concurrently serve in a maximum of five publicly-listed companies to ensure that they have sufficient time to fully prepare for minutes, challenge Management's proposals/views, and oversee the long-term strategy of the company.	COMPLIANT	None of the non-executive directors of the company serves or seats in the board of more than five (5) publicly listed companies.  The Company's policy setting the limit of board seats that a non-executive director can hold simultaneously can be found at the Company's Revised Manual on Corporate Governance http://www.paxys.com/public/files/Revised AmmendedManual.pdf (page 3)  In addition, the Company's Definitive Information Statement contains information on the directorships of the Company's directors in both listed and non-listed companies at https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf (pages 12-13).	
Recommendation 4.3			
The directors notify the company's board before accepting a directorship in another company.	COMPLIANT	The policy that requires the written notification to the board can be found at the Company's Revised Manual on Corporate Governance at <a href="http://www.paxys.com/public/man corpgov.html">http://www.paxys.com/public/man corpgov.html</a> For the year covered, no directors have accepted new directorships from another companies; thus, there were no notifications received by the Board nor taken up in the meetings.	

Optional: Principle 4			
<ol> <li>Company does not have any executive directors who serve in more than two boards of listed companies outside of the group.</li> </ol>			
2. Company schedules board of directors' meetings before the start of the financial year.			
3.			
4. Board of directors meet at least six times during the year.			
5. Company requires as minimum quorum of at least 2/3 for board decisions.			
Principle 5: The board should endeavor to exerc	cise an objective	and independent judgment on all corporate of	affairs
Recommendation 5.1	T		
The Board has at least 3 independent directors or such number as to constitute one-third of the board, whichever is higher.	NON- COMPLIANT		The Company has 2 Independent Directors out of 7. The management believes that this is adequate for the time being.
Recommendation 5.2			
The independent directors possess all the qualifications and none of the disqualifications to hold the positions.	COMPLIANT	The information on the qualifications of the independent directors is provided in the Company's Annual Report at <a href="https://paxys.com/public/files/2023%20Annual%20Report.pdf">https://paxys.com/public/files/2023%20Annual%20Report.pdf</a> (page 24)	
Supplement to Recommendation 5.2			
Company has no shareholder agreements, by-laws provisions, or other arrangements	COMPLIANT	The Revised Manual of Corporate governance provides that "The Board	

that constrain the directors' ability to vote independently.		membership may be a combination of Executive Directors and Non-Executive Directors (which include Independent Directors) in order that no single director or small group of directors can dominate the decision-making process.  The Non-Executive Directors shall comprise at least a majority of the entire Board membership. The Non-Executive Directors should possess such qualifications and stature that would enable them to effectively participate in the deliberations of the Board."  http://www.paxys.com/public/files/Revised AmmendedManual.pdf (page 3)	
Recommendation 5.3			
1. The independent directors serve for a cumulative term of nine years (reckoned from 2012).  1. The independent directors serve for a cumulative term of nine years (reckoned from 2012).	COMPLIANT	All independent directors comply with this requirement. Both directors have served the Company for nine (9) year cumulative term reckoned from year 2012. For the year 2024, the Company opted to reelect the two (2) independent directors by sufficient meritorious justifications and as approved during the 2024 annual stockholders meeting.  The Nominations and Governance Committee reviews the qualifications and disqualifications of all directors, including the term limits for independent directors. Such information will be disclosed in the Company's Definitive Information Report.	

2. The company bars an independent director from serving in such capacity after the term limit of nine years.  Output  Description:	COMPLIANT	The Company's policy on term limits for its independent director is provided in the Company's Revised Manual on Corporate Governance <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> (page 3)  For the year 2024, the Company opted to reelect the two (2) independent directors by sufficient meritorious justifications and as approved during the 2024 annual stockholders meeting.	
3. In the instance that the company retains an independent director in the same capacity after nine years, the board provides meritorious justification and seeks shareholders' approval during the annual shareholders' meeting.	COMPLIANT	The requirement of meritorious justification and proof of shareholders' approval during the annual shareholders' meeting is provided in the Revised Manual of Corporate Governance  http://www.paxys.com/public/files/Revised AmmendedManual.pdf (page 3)  This requirement is complied with for the reappointment of the two (2) independent directors.  For the year 2024, the Company opted to reelect the two (2) independent directors by sufficient meritorious justifications and as approved during the 2024 annual stockholders meeting.  Likewise, SEC Memo. Circular No. 4, Series of 2017 re: Term Limit of Independent Directors is complied with by the Company. The	

		Company confirmed that, as of September 30, 2021, the nominees have served the Company for a cumulative term of nine (9) years reckoning from year 2012. Pursuant to the Company's Corporate Governance Guidelines and the SEC Memorandum Circular No. 19 dated November 22, 2016 on Code of Corporate Governance, the Company disclosed that it intends to retain these Independent Directors who has served for nine (9) years, subject to the Board's finding of meritorious justification/s shareholders' approval. Please refer to page 13 of the Definitive Information Statement at https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf  Both independent directors have submitted a Certificate of Qualification as required by the Securities and Exchange Commission pursuant to its Notice dated October 20, 2006. Please see the Certifications both attached as Annexes "B" and "C" of the Definitive Information Statement at https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf	
Recommendation 5.4			
1. The positions of Chairman of the Board and	NON-		The Company is a holding company
Chief Executive Officer are held by separate individuals.	COMPLIANT		and the nature of its business and operation is very simple. As such, the Company at this time does not find the need to have separate positions for the Chairman of the Board and the Chief Executive Officer.

	<u> </u>		
The Chairman of the Board and Chief Executive Officer have clearly defined responsibilities.	COMPLIANT	The roles and responsibilities of the Chairman of the Board and Chief Executive Officer are provided in the Revised Manual of Corporate Governance <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> AmmendedManual.pdf (pages 3 to 4)  The Summary of roles and responsibilities of the Chairman and Chief Executive Officer are provided in <a href="http://paxys.com/public/files/BOD3.pdf">http://paxys.com/public/files/BOD3.pdf</a> .	
Recommendation 5.5			
1. If the Chairman of the Board is not an independent director, the board designates a lead director among the independent directors.  1. If the Chairman of the Board is not an independent director, the board designates a lead director among the independent directors.	COMPLIANT	The Revised Manual of Corporate Governance http://www.paxys.com/public/files/Revised AmmendedManual.pdf (page 4) provides: "Moreover, the Board shall designate a lead director among the Independent Directors if the positions of the Chairman of the Board and the CEO are held by one person.  The lead Independent Director shall preside over the meetings of the Non-Executive Directors, who shall have separate periodic meetings with the external auditor and heads of the internal audit, compliance and risk functions, without any of Executive Directors present. The purpose of these meetings is to ensure that proper checks and balances are in place within the Corporation."	

Recommendation 5.6		The Chairman of the Board is not an independent director. The Company's lead Independent Director is Mr. Jose Antonio Lichauco.	
Directors with material interest in a transaction affecting the corporation abstain from taking part in the deliberations on the transaction.	COMPLIANT	The Revised Manual of Corporate Governance http://www.paxys.com/public/files/Revised AmmendedManual.pdf (page 4) includes the following as duty of the directors: "Conduct fair business transactions with the Corporation and ensure that his personal interest does not conflict with the interests of the Corporation. The basic principle to be observed is that a director should not use his position to profit or gain some benefit or advantage for himself and/or his related interests. A director should avoid situations that may compromise his impartiality. If an actual or potential conflict of interest may arise on the part of a director, he should fully and immediately disclose it and should not participate in the decision-making process. A director who has a continuing material conflict of interest should seriously consider resigning from his position. A conflict of interest shall be considered material if the director's personal or business interest is antagonistic to that of the Corporation or stands to acquire or gain financial advantage at the expense of the Corporation."	

		This situation has not yet occurred in the Company. Thus, there is no available proof of abstention to be provided herein.		
Recommendation 5.7				
The non-executive directors (NEDs) have separate periodic meetings with the external auditor and heads of the internal audit, compliance and risk functions, without any executive present.	COMPLIANT	The non-executive directors (NEDs), by constituting the Audit, Risk Management, and Related Party Transaction Committee, usually conduct separate periodic meetings with the external auditor and heads of the internal audit, compliance and risk functions. Said meetings are		
The meetings are chaired by the lead independent director.	COMPLIANT	chaired by Mr. Jose Antonio Lichauco, the lead independent director. During these meetings, the committee may invite members of the executive for inquiries that can be confirmed by the latter.		
Optional: Principle 5				
1. None of the directors is a former CEO of the company in the past 2 years.				
Principle 6: The best measure of the Board's effectiveness is through an assessment process. The Board should regularly carry out evaluations to appraise its performance as a body, and assess whether it possesses the right mix of backgrounds and competencies.  Recommendation 6.1				
Board conducts an annual self-assessment of its performance as a whole.	COMPLIANT	The Company's Revised Manual of Corporate Governance requires the member of the Board to annually assess the		
2. The Chairman conducts a self-assessment of his performance.	COMPLIANT	Board's, the CEO's, and their own individual performance through a Board Assessment Review initiated by the Nomination and Corporate Governance Committee. Results		

<ul> <li>3. The individual members conduct a self-assessment of their performance.</li> <li>4. Each committee conducts a self-assessment of its performance.</li> </ul>	COMPLIANT	of the Board, Self and CEO Assessments are presented to the Board Nomination and Corporate Governance Committee and circulated to the Board for their feedback and confirmation.  Please refer to the following links for sample assessment forms used by the Board, its members, the CEO, and the committees:  (i) http://paxys.com/public/files/BC4.pdf;  (ii) http://paxys.com/public/files/BC5.pdf;  (iii) http://paxys.com/public/files/BC6.pdf;  (iv) http://paxys.com/public/files/BC10.pdf;  (v) http://paxys.com/public/files/BC11.pdf	
Every three years, the assessments are supported by an external facilitator.	COMPLIANT	Article 7 of the Revised Manual of Corporate Governance http://www.paxys.com/public/files/Revised AmmendedManual.pdf (page 13) provides: "Every three (3) years, the assessment shall be supported by an external facilitator."  The Company has yet to identify and appoint an external facilitator.	
Recommendation 6.2			
Board has in place a system that provides, at the minimum, criteria and process to determine the performance of the Board, individual directors and committees.	COMPLIANT	Article 7 of the Revised Manual of Corporate Governance <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> (page 13) provides: "The Board shall have in place a system that provides, at the minimum, criteria and process to determine the	

2.	The system allows for a feedback mechanism from the shareholders.	COMPLIANT	performance of the Board, the individual directors, committees and such system shall allow for a feedback mechanism from the shareholders."	
		nd to apply high	ethical standards, taking into account the inte	erests of all stakeholders.
	commendation 7.1	OO LADILANT		
1,	Board adopts a Code of Business Conduct and Ethics, which provide standards for professional and ethical behavior, as well as articulate acceptable and unacceptable conduct and practices in internal and external dealings of the company.	COMPLIANT	Please see the Company's Code of Business Conduct and Ethics is at <a href="http://www.paxys.com/public/files/ConductEthics.pdf">http://www.paxys.com/public/files/ConductEthics.pdf</a>	
2.	The Code is properly disseminated to the Board, senior management and employees.	COMPLIANT	The Board, senior management and employees are aware of the Code of Business Ethics. The Code of Ethics was properly circulated to the directors, senior management and employees. The Code of Ethics is also available for viewing in the Company's website ( <a href="https://www.paxys.com">www.paxys.com</a> ).	
3.	The Code is disclosed and made available to the public through the company website.	COMPLIANT	Please see the Company's Code of Business Conduct and Ethics is at http://www.paxys.com/public/files/ConductEthics.pdf	
Su	oplement to Recommendation 7.1			
1.	Company has clear and stringent policies and procedures on curbing and penalizing company involvement in offering, paying and receiving bribes.	COMPLIANT	Bribery and corruption in all forms are not tolerated in the Company. The Company has established serious sanctions for employees proven guilty of bribery. Please refer to page 7 of the Company's Code of	

		Business Conduct and Ethics at <a href="http://www.paxys.com/public/files/ConductEthics.pdf">http://www.paxys.com/public/files/ConductEthics.pdf</a> .					
Recommendation 7.2							
<ol> <li>Board ensures the proper and efficient implementation and monitoring of compliance with the Code of Business Conduct and Ethics.</li> <li>Board ensures the proper and efficient implementation and monitoring of compliance with company internal policies.</li> </ol>	COMPLIANT	The Directors, Senior Management, and all employees are expected to adhere to the Code of Ethics by: - Engaging in honest conduct. All employees of the company are expected to comply with applicable laws, rules, and regulations Demands brought about by business					
policies.		exigencies or pressures are not excuses for violating the stipulations in the Code of Ethics.  - Personally adhering to the standards and restrictions imposed by those laws, rules and regulations.					
		The Code of Business Conduct is being cascaded during new-hire orientation. The implementation and monitoring is delegated to the line leaders. Internal Audit is part of the monitoring process through its periodic audits.					
	Disclosure and Transparency						
Principle 8: The company should establish corporate and regulatory expectations.  Recommendation 8.1	orate disclosure p	olicies and procedures that are practical and	in accordance with best practices				
Board establishes corporate disclosure	COMPLIANT	Please see the Company's policy on					
policies and procedures to ensure a comprehensive, accurate, reliable and	COMI LIAM	Disclosure and Transparency in the Company's Revised Manual on Corporate					

timely report to shareholders and other stakeholders that gives a fair and complete picture of a company's financial condition, results and business operations.		Governance at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> (page 20)  The Company uses its corporate website, email, mails, SEC/PSE disclosures, in order to disseminate information to its stockholders.	
Supplement to Recommendations 8.1			
1. Company distributes or makes available annual and quarterly consolidated reports, cash flow statements, and special audit revisions. Consolidated financial statements are published within ninety (90) days from the end of the fiscal year, while interim reports are published within forty-five (45) days from the end of the reporting period.	COMPLIANT	The Company distributes and makes available its consolidated annual and quarterly financial reports and cash flow statements to the stakeholders through the company's website and the Philippine Stock Exchange. Interim reports are published within forty-five (45) calendar days from the end of the reporting period. The audited consolidated financial statements are normally published within 105 calendar days after the end of the fiscal year, in compliance with the deadline set by the Securities and Exchange Commission (SEC).  For the year 2024, the consolidated financial statement report was filed on 4 April 2025 or within 105 days from end of fiscal year.  Please refer to Annex 3 of this report for the summary list of filed reports and the actual date of filing, and due dates.	

2. Company discloses in its annual report the principal risks associated with the identity of the company's controlling shareholders; the degree of ownership concentration; cross-holdings among company affiliates; and any imbalances between the controlling shareholders' voting power and overall equity position in the company.

## COMPLIANT

Please see link to the Company's Annual Report at <a href="https://paxys.com/public/files/2023%20Annual%20Report.pdf">https://paxys.com/public/files/2023%20Annual%20Report.pdf</a>

disclosing the following:

- 1. principal risks minority shareholders associated with the identity of the company's controlling shareholders: Principal shareholder is cognizant of the rights of the minority shareholders and has not exercised its power or exercise any action that is detrimental to the minority shareholders. Please see page 10 (Security (Holders), page 27 Ownership of Certain Beneficial Owners and management), page 29 (Certain Relationship and Related Transactions);
- 2. cross-holdings among company affiliates: please see page 6 (Related Party Transactions), page 8 (Properties), page 10 (Holders) page 29 (Certain Relationship and Related Transactions), pages 11 to 22 (Financial Information), Exhibit C (Consolidated Financial Statements of Paxys Group); and
- 3. any imbalances between the controlling shareholders' voting

		power and overall equity position in the company: please see page 8 (Submission of Matters to a Vote of Security Holders).	
Recommendation 8.2			
1. Company has a policy requiring all directors to disclose/report to the company any dealings in the company's shares within three business days.	COMPLIANT	Please see the Company's policy requiring directors and officers to disclose their dealings in the Company's shares at the Company's Revised Manual of Corporate Governance	
2. Company has a policy requiring all officers to disclose/report to the company any dealings in the company's shares within	COMPLIANT	http://www.paxys.com/public/files/Revised AmmendedManual.pdf (page 20).	
three business days.		The Company also discloses any dealings by officers and directors in its Annual Report at <a href="https://paxys.com/public/files/2023%20Annual%20Report.pdf">https://paxys.com/public/files/2023%20Annual%20Report.pdf</a>	
		page 29 (Certain Relationship and Related Transactions). There has been no such dealing within the covered period.	
Supplement to Recommendation 8.2			
1. Company discloses the trading of the corporation's shares by directors, officers (or persons performing similar functions) and controlling shareholders. This includes the disclosure of the company's purchase of its shares from the market (e.g. share buyback program).	COMPLIANT	Please see link/reference to the shareholdings of directors, management and top 20 shareholders at <a href="https://paxys.com/public/files/2023%20Annual%20Report.pdf">https://paxys.com/public/files/2023%20Annual%20Report.pdf</a>	
back programy.		Please see link or reference to the company's Conglomerate Map at	

			https://www.paxys.com/public/corp_structure.html	
			ore.mm	
Re	commendation 8.3			
1.	Board fully discloses all relevant and material information on individual board members to evaluate their experience and qualifications, and assess any potential conflicts of interest that might affect their judgment.	COMPLIANT	Please see details of the directors' academic qualifications, share ownership in the company, membership in other boards, other executive positions, professional experiences, expertise and relevant trainings attended at the Company's Definitive Information Statement at <a href="https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf">https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf</a> (pages 9 to 11).	
2.	Board fully discloses all relevant and material information on key executives to evaluate their experience and qualifications, and assess any potential conflicts of interest that might affect their judgment.	COMPLIANT	Please see details of key officers' academic qualifications, share ownership in the Company, membership in other boards, other executive positions, professional experiences, expertise and relevant trainings attended at the Company's Definitive Information Statement at <a href="https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf">https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf</a> (pages 11 to 12).	
Re	commendation 8.4			
1.	Company provides a clear disclosure of its policies and procedure for setting Board remuneration, including the level and mix of the same.	COMPLIANT	Please see the Company policy and practice for setting board remuneration at the Company's Revised Manual of Corporate Governance at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a <="" href="http://www.paxys.com/public/files/Revised" td=""><td></td></a>	

2.	Company provides a clear disclosure of its policies and procedure for setting executive remuneration, including the level and mix of the same.	COMPLIANT	Please see the Company policy and practice for setting board remuneration at the Company's Revised Manual of Corporate Governance at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="https://www.paxys.com/public/files/Revised">https://www.paxys.com/public/files/Revised</a> <a href="https://www.paxys.com/public/files/Revised/">https://www.paxys.com/public/files/Revised/</a>
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2. Company discloses material or significant	COMPLIANT	As provided in the Company Annual Report	
RPTs reviewed and approved during the		https://paxys.com/public/files/2023%20Ann	
year.		ual%20Report.pdf	
		Related Party Transactions (page 6)	
		"Paxys has established procedures to ensure the integrity and transparency of related party transactions between and among the Company and its joint venture partners, subsidiaries, associates, affiliates, major stockholders, officers, and directors, including their spouses, children and dependent siblings and parents, and of interlocking director relationships by directors and officers. The arms-length principle is applied and these transactions are properly recorded and disclosed in the financial records. The Group complies and shall disclose material RPTs in accordance with the SEC rules on material related transactions for publicly listed companies.	
		For years ending December 31 2023, 2022, and 2021, there are no material related party transactions nor any pending or proposed transactions, to which the Company was or is to be a party and/or in which any of its directors and officers, any close family members of such individuals, had or is to have a direct or indirect material interest except as provided hereunder.	
		Complete details of the related party transactions of the company were	

		disclosed in the notes to the financial statements."  Certain Relationships and Related Transactions (page 29)  "Except from those mentioned in Item 1 (viii), there has been no transaction during the last two years, nor is any transaction presently proposed, to which the Company was or is to be a party in which any director or executive officer of the Company, or nominee for election as a director, or owner of more than 10% of the Company's voting securities, or voting trust holder of 10% or more of any class of the Company's securities, or any member of the immediate family of any of the foregoing persons had or is to have a direct or indirect material interest. In the ordinary and regular course of business, the Company had or may have transactions with other companies in which some of the foregoing persons may have an interest."	
Supplement to Recommendation 8.5	COMPLIANT	Hades the De took Many of Consequen	
Company requires directors to disclose their interests in transactions or any other conflict of interests.  SEC Form - L-ACGR * Updated 21Dec2017	COMPLIANT	Under the Revised Manual of Corporate Governance at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="https://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> (page 20), the Board shall commit at all times to full disclosure of material information of all their dealings. It shall cause the filing of all required information through the appropriate Exchange mechanisms for listed companies and submission to the SEC	

		for the interest of the stockholders and stakeholders.	
		The disclosure/report to the Corporation of any dealings of the Corporation's shares should be made within three (3) business days.	
Optional: Recommendation 8.5			
Company discloses that RPTs are conducted in such a way to ensure that they are fair and at arms' length.			
Recommendation 8.6			
1. Company makes a full, fair, accurate and timely disclosure to the public of every material fact or event that occur, particularly on the acquisition or disposal of significant assets, which could adversely affect the viability or the interest of its shareholders and other stakeholders.	COMPLIANT	All disclosures are filed through the Philippine Stock Exchange and are made available to the public through the Company's website:  https://paxys.com/public/sec_filings.html	
Board appoints an independent party to evaluate the fairness of the transaction price on the acquisition or disposal of assets.	COMPLIANT	No similar transaction was made during the covered period. However, the Company's Revised Manual of Corporate Governance and Related Party Transactions Policy provided that the Board shall disclose material fact or event that occurs, particularly on the acquisition or disposal of significant assets, which could adversely affect the viability or the interest of its shareholders and other stakeholders. Moreover, the Board of the offeree company shall appoint an independent party to evaluate the fairness of the	

		transaction price on the acquisition or disposal of assets. See link at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> (page 20).	
Supplement to Recommendation 8.6			
1. Company discloses the existence, justification and details on shareholder agreements, voting trust agreements, confidentiality agreements, and such other agreements that may impact on the control, ownership, and strategic direction of the company.	COMPLIANT	The Company usually discloses the existence, justification, and details on shareholder agreements, voting trust agreements, confidentiality agreements, and such other agreements that may impact on the control, ownership, and strategic direction of the company. However, no such transaction was made during the covered period. Thus, no proof can be provided herein.	
Recommendation 8.7			
Company's corporate governance policies, programs and procedures are contained in its Manual on Corporate Governance (MCG).	COMPLIANT	Please see the Company's Revised Manual on Corporate Governance at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a>	
		<u>AmmendedManual.pdf</u>	
Company's MCG is submitted to the SEC and PSE.	COMPLIANT	AmmendedManual.pdf	
, ,	COMPLIANT	<u>AmmendeaManual.pat</u>	

Company submits to the SEC and PSE an updated MCG to disclose any changes in its corporate governance practices.	COMPLIANT	Please see proof of submission of the Revised Manual on Corporate Governance on 30 May 2017 at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> (pages 1 to 2).	
<b>Principle 9:</b> The company should establish stands to strengthen the external auditor's independen			xercise effective oversight of the same
Recommendation 9.1			
Audit Committee has a robust process for approving and recommending the appointment, reappointment, removal, and fees of the external auditors.	COMPLIANT	The Company's Audit, Risk Management, and Related Party Transaction Committee Charter delineates the process for the approval, recommendation for appointment, reappointment, removal and fees of external auditors.  https://paxys.com/public/board_committees.html	
2. The appointment, reappointment, removal, and fees of the external auditor is recommended by the Audit Committee, approved by the Board and ratified by the shareholders.	COMPLIANT	In the Company's Annual Stockholders' Meeting held last May 10, 2024, the reappointment of the Company's external auditor, Reyes, Tacandong & Co (RT & Co) has been ratified and approved by the shareholders.  Please see the results of the Annual Stockholders' Meeting that has been provided and disclosed to the Exchange last May 10, 2024 at <a href="https://paxys.com/public/files/SEC%20Form%2017C%20Result%20of%20Annual%20Stockholders%20Meeting%20for%202024.pdf">https://paxys.com/public/files/SEC%20Form%2017C%20Result%20of%20Annual%20Stockholders%20Meeting%20for%202024.pdf</a>	

		The Minutes of the Annual Stockholders' Meeting held last May 10, 2024, was approved and uploaded in the Company's website. Please see the signed Minutes of the Annual Stockholders' Meeting at <a href="https://paxys.com/public/files/Minutes%20">https://paxys.com/public/files/Minutes%20</a> of%20the%20Annual%20Stockholders%20M eeting%20held%20on%2010%20May%202024%20(Signed).pdf	
3. For removal of the external auditor, the reasons for removal or change are disclosed to the regulators and the public through the company website and required disclosures.	COMPLIANT	The company's external auditor has been reappointed for the year 2024. Should the removal of the Company's external auditor take place, the Company shall comply and provide the necessary disclosures to the regulators and the public.	
Supplement to Recommendation 9.1			
Company has a policy of rotating the lead audit partner every five years.	COMPLIANT	The Company has appointed its new lead auditor from Reyes, Tacandong & Co. for the year 2023-2024.  This is within the allowable term per SEC rule 68 on rotation of external auditors which provides the rules on audit partner rotation in accordance with the Code of Ethics for Professional Accountants in the Philippines. Please see <a href="https://paxys.com/public/files/2023%20Annual%20Report.pdf">https://paxys.com/public/files/2023%20Annual%20Report.pdf</a> Copy of latest Code of Ethics for Professional Accountants in the Philippines and Amendments thereto can be found here:	

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		https://www.prc.gov.ph/sites/default/files/ AccountancyCOE2.pdf	
Recommendation 9.2			
Audit Committee Charter includes the Audit Committee's responsibility on:     i. assessing the integrity and independence of external auditors;     ii. exercising effective oversight to review and monitor the external auditor's independence and objectivity; and	COMPLIANT	A link to the Audit, Risk Management, and Related Party Transaction Committee Charter has been provided in the Company's website: http://paxys.com/public/files/BC1.pdf	
iii. exercising effective oversight to review and monitor the effectiveness of the audit process, taking into consideration relevant Philippine professional and regulatory requirements.			
2. Audit Committee Charter contains the Committee's responsibility on reviewing and monitoring the external auditor's suitability and effectiveness on an annual basis.	COMPLIANT		
Supplement to Recommendations 9.2			
Audit Committee ensures that the external auditor is credible, competent and has the ability to understand complex related party	COMPLIANT	The Group's current external auditor, Reyes Tacandong & Co., passed the criteria set by the Audit, Risk and Related Party Transactions Committee.	

	transactions, its counterparties, and valuations of such transactions.		A link to the Audit, Risk Management, and Related Party Transaction Committee Charter has been provided in the Company's website:  http://paxys.com/public/files/BC1.pdf	
2.	Audit Committee ensures that the external auditor has adequate quality control procedures.	COMPLIANT	The Groups' current external auditor, Reyes Tacandong & Co., passed the criteria set by the Audit, Risk and Related Party Transactions Committee.  A link to the Audit, Risk Management, and Related Party Transaction Committee Charter has been provided in the Company's website at <a href="http://paxys.com/public/files/BC1.pdf">http://paxys.com/public/files/BC1.pdf</a>	
Re	commendation 9.3			
1.	Company discloses the nature of non-audit services performed by its external auditor in the Annual Report to deal with the potential conflict of interest.	COMPLIANT	There are no non-audit services conducted by the Company's external auditor, Reyes Tacandong and Co. (RTC), for the year 2024.  Should RTC be engaged for non-audit work going forward, the Company shall provide the necessary disclosures in the Annual Report of the Company.	
2.	Audit Committee stays alert for any potential conflict of interest situations, given the guidelines or policies on non-audit services, which could be viewed as impairing the external auditor's objectivity.	COMPLIANT	The Company's Revised Manual on Corporate Governance delineates that the Audit, Risk Management, and Related Party Transaction Committee functions include the review of non-audit services performed by the external auditors and its responsibility for ensuring that the objectivity of external auditors are maintained. Please see	

C			http://www.paxys.com/public/files/Revised AmmendedManual.pdf page 14	
	Fees paid for non-audit services do not outweigh the fees paid for audit services.	COMPLIANT	There are no non-audit services conducted by the Company's external auditor, Reyes Tacandong and Co. (RTC), for the year 2024.  Should RTC be engaged for non-audit work going forward, the Company shall provide the necessary disclosures regarding fees paid in the Annual Report of the Company.	
Ad	dditional Recommendation to Principle 9			
	Company's external auditor is duly accredited by the SEC under Group A category.	COMPLIANT	Details of the company's external auditor are as follows:  1. Name: Reyes Tacandong & Co 2. Address: 11th Floor BDO Towers Valero, 8741 Paseo de Roxas, Makati City  3. Audit engagement partner: Michelle R. Mendoza- Cruz  4. BOAPRC Accreditation No: 4782 valid until June 6, 2026  5. SEC Registration No. PP201007009	
2.	Company's external auditor agreed to be subjected to the SEC Oversight Assurance Review (SOAR) Inspection Program conducted by the SEC's Office of the General Accountant (OGA).	COMPLIANT	Reyes, Tacandong & Co. shall submit itself to any review and inspection by the SEC.	

Principle 10: The company should ensure that the material and reportable non-financial and sustainability issues are disclosed.						
Recommendation 10.1						
Board has a clear and focused policy on the disclosure of non-financial information, with emphasis on the management of economic, environmental, social and governance (EESG) issues of its business, which underpin sustainability.	COMPLIANT	The Company's Revised Manual on Corporate Governance provides that "The Board shall have a clear and focused policy on the disclosure of non-financial information, with emphasis on the management of economic, environmental, social, and governance issues of its business, which underpin sustainability. The Corporation shall adopt a globally recognized standard/framework in reporting sustainability and non-financial issues. See link at <a href="http://www.paxys.com/public/files/Revised-AmmendedManual.pdf">http://www.paxys.com/public/files/Revised-AmmendedManual.pdf</a> (pages 20 to 21).				
Company adopts a globally recognized standard/framework in reporting sustainability and non-financial issues.	COMPLIANT	The Company has a Sustainability Report for the year 2024 in compliance with the Sustainability Report Framework that may be required by the SEC. See link at <a href="https://paxys.com/public/files/2023%20Annual%20Report.pdf">https://paxys.com/public/files/2023%20Annual%20Report.pdf</a> (page 148 of the pdf file) wherein the Sustainability Report is attached to the Annual Report.				
<b>Principle 11:</b> The company should maintain a comprehensive and cost-efficient communication channel for disseminating relevant information. This channel is crucial for informed decision-making by investors, stakeholders and other interested users.						
Recommendation 11.1  1. Company has media and analysts' briefings as channels of communication to ensure the timely and accurate dissemination of public, material and	COMPLIANT	The Company uses its website www.paxys.com for its notices, quarterly reporting, current reporting, and other disclosures.				

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relevant information to its shareholders and			
other investors.			
Supplemental to Principle 11			
1. Company has a website disclosing up-to-	COMPLIANT	All required disclosures and investor	
date information on the following:		information are available to public through the company's website at <a href="https://www.paxys.com">www.paxys.com</a> .	
<ul> <li>a. Financial statements/reports (latest quarterly)</li> </ul>	COMPLIANT		
b. Materials provided in briefings to analysts and media	COMPLIANT		
c. Downloadable annual report	COMPLIANT		
d. Notice of ASM and/or SSM	COMPLIANT		
e. Minutes of ASM and/or SSM	COMPLIANT		
f. Company's Articles of Incorporation and By-Laws	COMPLIANT		
Additional Recommendation to Principle 11			
1. Company complies with SEC-prescribed	COMPLIANT	The company website is at	
website template.		www.paxys.com.	
Int	ernal Control Sys	tem and Risk Management Framework	
<b>Principle 12:</b> To ensure the integrity, transparency internal control system and enterprise risk mana-			any should have a strong and effective
Recommendation 12.1			
1. Company has an adequate and effective	COMPLIANT	The Company's Board has established an	
internal control system in the conduct of its business.		adequate and effective internal control system in the conduct of business.	
		An Internal Audit Charter has been approved and in place.	

Company has an adequate and effective enterprise risk management framework in the conduct of its business.	COMPLIANT	The Company has an established process in assessing its risks, their impact, and risk treatment. Given the size and current complexity of the business, the current process can be done without the need of a formal enterprise risk management framework.  The Company will review and assess the need to adopt a formal enterprise risk management framework as a way of process improvement.	
Supplement to Recommendations 12.1			
1. Company has a formal comprehensive enterprise-wide compliance program covering compliance with laws and relevant regulations that is annually reviewed. The program includes appropriate training and awareness initiatives to facilitate understanding, acceptance and compliance with the said issuances.	COMPLIANT	Being a publicly listed company and in line with the corporate governance policies of the Company, the Board has an established system to ensure compliance with laws and relevant regulations.  The company has a duly appointed Compliance Officer to ensure that this process is in place and the review is being done periodically and as needed.	
Optional: Recommendation 12.1			
<ol> <li>Company has a governance process on IT issues including disruption, cyber security, and disaster recovery, to ensure that all key risks are identified, managed and reported to the board.</li> </ol>			
Recommendation 12.2			

1. Company has in place an independent audit function that provide independent and objective assurand consulting services designed to value and improve the compoperations.	es an ance, add	The internal audit function currently rests under the responsibilities of the Audit, Risk Management, and Related Party Transactions Committee. This function is independent from the company operations and was designed to add value in order to improve the efficiency and effectiveness of company operations.	
Recommendation 12.3			
Company has a qualified Chief Executive (CAE) appointed by the Bo		The independent internal audit function is being performed by the Company's Chief Audit Executive, Ms. Ruth Mariñas.	
2. CAE oversees and is responsible for internal audit activity of the organize including that portion that is outsource a third-party service provider.	ation,	Please refer to the company website for the list of Company's executive officers:  https://paxys.com/public/bod_mngmt.htm I	
In case of a fully outsourced internal activity, a qualified independent executor or senior management personn assigned the responsibility for man the fully outsourced internal audit act	cutive APPLICABLE el is aging	In 2024, the Company did not outsource its internal audit activity for the period covered.	
Recommendation 12.4			
Company has a separate management function to identify, and monitor key risk exposures.	risk COMPLIANT assess	The Company has a risk management function which is separate from the operations. This is usually done at the top management level with input coming from and the results cascaded down to the level of employees.	
		The Chief Risk Officer has been duly appointed and is tasked to report on the enterprise-wide risk to the Board through the	

		Audit, Risk Management and Related Party Transactions Committee.  Please refer to <a href="https://paxys.com/public/files/ERM1.pdf">https://paxys.com/public/files/ERM1.pdf</a> for the Risk Management Framework of the Company	
Supplement to Recommendation 12.4			
Company seeks external technical support in risk management when such competence is not available internally.	COMPLIANT	The Company has a competent management team and people to carry out risk management activities and there is no need yet to seek external technical support for the period covered.  Should the need for external support arise, the Company will tap external parties for its requirements in accordance with the Companies policies and procedures.	
Recommendation 12.5			
In managing the company's Risk Management System, the company has a Chief Risk Officer (CRO), who is the ultimate champion of Enterprise Risk Management (ERM).	COMPLIANT	The risk management function is currently being performed by the Company's Chief Risk Officer, Ms. Sheri Inocencio.  Please refer to the company website for the list of Company's executive officers:	
CRO has adequate authority, stature, resources and support to fulfill his/her responsibilities.  Additional Recommendation to Principle 12		https://paxys.com/public/bod_mngmt.htm  l	
	COMPLIANT	Diagramata Annay A for a point of the	
Company's Chief Executive Officer and Chief Audit Executive attest in writing, at	COMPLIANT	Please refer to Annex 4 for a copy of the statement signed by the CEO and CAE	

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least annually, that a sound internal audit, control and compliance system is in place and working effectively.		certifying that a sound internal audit, control and compliance system is in place and working effectively.	
	Cultivating a Syn	ergic Relationship with Shareholders	
Principle 13: The company should treat all share	holders fairly and	d equitably, and also recognize, protect and fo	acilitate the exercise of their rights.
Recommendation 13.1			
Board ensures that basic shareholder rights are disclosed in the Manual on Corporate Governance.	COMPLIANT	Article 6 of the Manual on Corporate Governance provides for Stockholders' Rights and Protection of Minority Stockholders' Interests at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a 3.bl.pdf"="" files="" href="http://www.paxys.com/public/files/Revis&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;/tr&gt;&lt;tr&gt;&lt;td&gt;2. Board ensures that basic shareholder rights are disclosed on the company's website.&lt;/td&gt;&lt;td&gt;COMPLIANT&lt;/td&gt;&lt;td&gt;The Company by-laws at &lt;a href=" https:="" paxys.com="" public="">https://paxys.com/public/files/3.BL.pdf</a> provides for shareholders' rights.	
Supplement to Recommendation 13.1			
Company's common share has one vote for one share.	COMPLIANT	The Company by-laws at <a href="https://paxys.com/public/files/3.BL.pdf">https://paxys.com/public/files/3.BL.pdf</a> provides for Voting provision (page 4)	
2. Board ensures that all shareholders of the same class are treated equally with respect to voting rights, subscription rights and transfer rights.	COMPLIANT	Article 7 of the Company's Amended Articles of Incorporation provides that the company only has common shares. See <a href="https://paxys.com/public/files/5.AOI.pdf">https://paxys.com/public/files/5.AOI.pdf</a> The Company By-Laws <a href="https://paxys.com/public/files/3.BL.pdf">https://paxys.com/public/files/3.BL.pdf</a> further provides for Voting provision (page 4).	
3. Board has an effective, secure, and efficient voting system.	COMPLIANT	The Company's Definitive Information Statement provides for the Voting	

		Procedure. Voting shall be done by proxy or ballot and the votes cast for or against the matter submitted shall be tallied by the Corporate Secretary in case of a division of the house. See link at <a href="https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf">https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf</a> page 22 of the pdf file.	
4. Board has an effective shareholder voting mechanisms such as supermajority or "majority of minority" requirements to protect minority shareholders against actions of controlling shareholders.	COMPLIANT	Under the Company's Revised Manual on Corporate Governance <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> (page 19) Although all stockholders should be treated equally or without discrimination, minority stockholders may request in writing the holding of meetings and the items for discussion in the agenda that relate directly to a legitimate purpose and the business of the Corporation, subject to the requirement under the By-laws that such requesting stockholder is the holder of record of not less than one-fourth (1/4) of the outstanding voting capital stock of the Corporation.	
5. Board allows shareholders to call a special shareholders' meeting and submit a proposal for consideration or agenda item at the AGM or special meeting.	COMPLIANT	The Company's Revised Manual on Corporate Governance (page 19) <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> <a href="http://www.paxys.com/public/files/Revised">AmmendedManual.pdf</a> provides that the Notice of Annual or Special Shareholders' Meeting will contain sufficient and relevant information and will be sent to the shareholders at least, as much as practicable, twenty-eight (28) days before the meeting.	

		The Board also encourages active shareholder participation by making the result of the votes taken during the most recent Annual or Special Shareholders' Meeting publicly available by the next working day. In addition, the Minutes of the Annual and Special Shareholders' Meeting shall be available in the company website within five (5) business days from the end of the meeting.	
6. Board clearly articulates and enforces policies with respect to treatment of minority shareholders.	COMPLIANT	Under the Company's Revised Manual on Corporate Governance <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> AmmendedManual.pdf the minority shareholders have the following rights:  (pages 2 to 3) Nomination by minority shareholders in the Composition of the Board.  (page 19) Minority stockholders may request in writing the holding of meetings and the items for discussion in the agenda that relate directly to a legitimate purpose and the business of the Corporation, subject to the requirement under the By-laws that such requesting stockholder is the holder of record of not less than one-fourth (1/4) of the outstanding voting capital stock of the Corporation.	
7. Company has a transparent and specific dividend policy.	NON- COMPLIANT		The Company has not generated enough profit and does not see any dividend declaration in the immediate future. Should the

			opportunity present itself in the future, it shall accordingly establish a clear dividend policy which is contemplated to be a cash dividend payout of at least 50% of net profit.
Optional: Recommendation 13.1			
Company appoints an independent party to count and/or validate the votes at the Annual Shareholders' Meeting.			
Recommendation 13.2			
Board encourages active shareholder participation by sending the Notice of Annual and Special Shareholders' Meeting with sufficient and relevant information at least 28 days before the meeting.	COMPLIANT	In compliance with the SEC Notice dated February 23, 2024 the notice of the meeting was published - in print format on April 16 and 17, 2024 and online format on April 16 and 17, 2024 in the business sections of the Business World and the Philippine Star, both newspapers of general circulation. 24 days before the ASM.  There was no shareholders' approval of remuneration or any changes therein in the agenda of the meeting.  See link to the Agenda in the Company's Definitive Information Statement (SEC Form 20-IS) at <a href="https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf">https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf</a> (pages 3).	
Supplemental to Recommendation 13.2			
Company's Notice of Annual Stockholders' Meeting contains the following information:  SECTION 1.0008 * Underted 310002017  SECTION 1.0008 * Underted 31000			

a. The profiles of directors (i.e., age, academic qualifications, date of first appointment, experience, and directorships in other listed companies)	COMPLIANT	See link to the Profile of Directors in the Company's Definitive Information Statement (SEC Form 20-IS) at <a href="https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf">https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf</a> (pages 9 to 11).	
b. Auditors seeking appointment/re- appointment	COMPLIANT	See link to the details of the Independent Public Accountant in the Company's Definitive Information Statement (SEC Form 20-IS) at <a href="https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf">https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf</a> (page 19).	
c. Proxy documents	COMPLIANT	See the Proxy form attached on page 44 of the pdf file of the Company's Definitive Information Statement at <a href="https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf">https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf</a>	
Optional: Recommendation 13.2	0.01.101.11.17		
Company provides rationale for the agenda items for the annual stockholders meeting	COMPLIANT	See link to the Agenda Details and rationale in the Company's Definitive Information Statement (SEC Form 20-IS) <a href="https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf">https://paxys.com/public/files/2023%20Definitive%20Information%20Statement.pdf</a> (pages 3 to 4).	
Recommendation 13.3			
<ol> <li>Board encourages active shareholder participation by making the result of the votes taken during the most recent Annual or Special Shareholders' Meeting publicly available the next working day.</li> </ol>	COMPLIANT	See the Company's Disclosure of the Results of the Annual Stockholders Meeting dated May 10, 2024 at <a href="https://paxys.com/public/files/SEC%20Form%2017C%20Result%20of%20Annual%20Stockholders%20Meeting%20for%202024.pdf">https://paxys.com/public/files/SEC%20Form%2017C%20Result%20of%20Annual%20Stockholders%20Meeting%20for%202024.pdf</a>	

2. Minutes of the Annual and Special Shareholders' Meetings were available on the company website within five business days from the end of the meeting.	NON- COMPLIANT		The Company is compliant with the SEC rules on the disclosure of the Minutes of Annual Stockholders' Meeting. The Company thus discloses the same after its approval. In order to provide an advance information to the PSE and SEC, the Company has disclosed the results of the Annual Stockholders' Meeting on May 10, 2024 with the following link: https://paxys.com/public/files/SEC% 20Form%2017C%20Result%20of%20Annual%20Stockholders%20Meeting%20for%202024.pdf  The Company was initially noncompliant with the requirement under SEC Memorandum Circular No. 11, series of 2024 that the posting of the draft 2024 Annual Stockholders' Minutes be made within five business days, while the disclosure of all matters discussed during the Annual Stockholders' Meeting and subject of disclosures were timely and completely filed.
Supplement to Recommendation 13.3			
Board ensures the attendance of the external auditor and other relevant individuals to answer shareholders questions during the ASM and SSM.	COMPLIANT	Representatives from Reyes Tacandong and Co. and Professional Stock Transfer, Inc. were present during the ASM.	
Recommendation 13.4			

1.	Board makes available, at the option of a shareholder, an alternative dispute mechanism to resolve intra-corporate disputes in an amicable and effective manner.	COMPLIANT	No conflict has arisen between the company and any of its stockholders, third parties or regulatory authorities.	
2.	The alternative dispute mechanism is included in the company's Manual on Corporate Governance.	COMPLIANT	See link to the Company's Manual on Corporate Governance at <a href="http://www.paxys.com/public/files/Revised">http://www.paxys.com/public/files/Revised</a> AmmendedManual.pdf (page 9 item k)	
Re	commendation 13.5			
1.	Board establishes an Investor Relations Office (IRO) to ensure constant engagement with its shareholders.	COMPLIANT	The Company's Corporate Information Officer serves as its Investor Relations Officer with details below:  1. Name of the person: Atty. Mayette H. Tapia  2. Telephone number: +632-8250-3800  3. Fax number: (+632) 8250-3801  4. E-mail address:  mayette.tapia@paxys.com	
2.	IRO is present at every shareholder's meeting.	COMPLIANT	The IRO was present during the ASM.	
Su	oplemental Recommendations to Principle 13			
1.	Board avoids anti-takeover measures or similar devices that may entrench ineffective management or the existing controlling shareholder group	COMPLIANT	The Company has not yet encountered any takeover situations requiring these measures.	
2.	Company has at least thirty percent (30%) public float to increase liquidity in the market.	NON- COMPLIANT		The Company is compliant with the public float requirement as it has about 14.96% public float, which is above the required 10%.

			Should the Company require additional capital for expansion, it will issue shares to the public to increase its public float to 30%.
Optional: Principle 13			
Company has policies and practices to encourage shareholders to engage with the company beyond the Annual Stockholders' Meeting			
2. Company practices secure electronic voting in absentia at the Annual Shareholders' Meeting.			
	D	uties to Stakeholders	
stakeholders' rights and/or interests are at stake, rights.  Recommendation 14.1			fective redress for the violation of their
Board identifies the company's various stakeholders and promotes cooperation between them and the company in creating wealth, growth and sustainability.	COMPLIANT	Please find details of the Company's shareholders at https://paxys.com/public/files/Top%20100% 20Stockholders%20List%20and%20Beneficial %20Ownership%20Report%20by%20Security %20as%20of%2031%20December%202024.pdf  The Revised Manual on Corporate Governance at http://www.paxys.com/public/files/Revised AmmendedManual.pdf provides that the Board shall ensure a high standard of best	
		practice for the Corporation and its stockholders and other stakeholders. Article 6 thereof also provides for the Stockholders'	

Recommendation 14.2  1. Board establishes clear policies and	COMPLIANT	Rights and Prot Stockholders' Interest Please		
programs to provide a mechanism on the fair treatment and protection of stakeholders.	COMPLIANT	http://paxys.com/pu for the summary of		
Recommendation 14.3				
Board adopts a transparent framework and process that allow stakeholders to	COMPLIANT		Details	
process that allow stakeholders to communicate with the company and to obtain redress for the violation of their rights.		(1) Objectives	To build the trust and confidence of our stakeholders in the company's ability to create value.  To create understanding and awareness of the company amongst the investing community.	
		(2) Principles  (3) Modes of Communications 4) Investors Relations Officer	Fair disclosure of information; bilateral communication Company website, PSE Details provided above/ Same as the Corporate Information Officer	

		(5) Whistleblowing policy	Please see link at http://www.paxys.com/public/company policies.html	
Supplement to Recommendation 14.3				
Company establishes an alternative dispute resolution system so that conflicts and differences with key stakeholders is settled in a fair and expeditious manner.	COMPLIANT	No conflict has a company and any o parties or regulatory a	of its stockholders, third	
Additional Recommendations to Principle 14				
1. Company does not seek any exemption from the application of a law, rule or regulation especially when it refers to a corporate governance issue. If an exemption was sought, the company discloses the reason for such action, as well as presents the specific steps being taken to finally comply with the applicable law, rule or regulation.	COMPLIANT	The Company has nexemption.	no existing request for	
Company respects intellectual property rights.	COMPLIANT		o specific transaction property rights during	
Optional: Principle 14				
Company discloses its policies and practices that address customers' welfare				
Company discloses its policies and practices that address supplier/contractor selection procedures				

Principle 15: A mechanism for employee participation should be developed to create a symbiotic environment, realize the company's goals and participate in its corporate governance processes. **Recommendation 15.1** 1. Board establishes policies, programs and The Company recognizes the contributions COMPLIANT procedures that encourage employees to of its employees in the achievement of actively participate in the realization of the company goals and objectives. Through its company's goals and in its governance. Human Resource, the Company has established several policies and programs concerning health, safety, welfare, training and development and incentive or rewards which are designed to encourage the employees to stay productive and motivated at work. Supplement to Recommendation 15.1 The Company has an established Employee 1. Company has a reward/compensation COMPLIANT Equity Plan (EEP). The maximum number of policy that accounts for the performance shares that may be issued as approved by of the company beyond short-term the SEC is 50,000,000 shares and shall financial measures terminate on the 10th anniversary after the effective date on May 1, 2005. The agareaate number of options aranted and exercised is 15,230,000 from 2005 up to 2009. There are no options aranted and exercised from 2010 to date. 2. Company has policies and practices on COMPLIANT The Company implements an integrated approach to employees' safety, health, health, safety and welfare of its employees. and welfare. Employees are provided with comprehensive coverage hospitalization and medical services including preventive medicines. Health and safety awareness are reinforced to the employees through various Human Resource activities, information blasts and bulletin. Various organizations are likewise

			invited to conduct training on health and safety of the employees or select employees are designated to cascade to all employees. The Company also ensures that the workplace is compliant with all applicable safety standards and laws.  http://www.paxys.com/public/conduct et hics.html (page 5)	
3.	Company has policies and practices on training and development of its employees.	COMPLIANT	The Company ensures that its employees are equipped with the appropriate skills and training to carry out the tasks and responsibilities assigned.  Through its Human Resource, the Company has implemented various programs on training and development of its employees. Training is either done in-house through the Company's Training Department or outsourced for more specialized and highly technical needs.	
1.	Board sets the tone and makes a stand against corrupt practices by adopting an anti-corruption policy and program in its Code of Conduct.	COMPLIANT	Corrupt practices in the Company constitute an offense which is subject to immediate termination. This is expressly written in the Company's Code of Conduct. The same was also included in the Group's policy on Company's Code of Ethics which was approved at the Board level.  http://www.paxys.com/public/conduct ethics.html (page 6 to 7)	

		·	
2. Board disseminates the policy and program to employees across the organization through trainings to embed them in the company's culture.	COMPLIANT	The company policies and programs are discussed during New Hire Orientation and signed off by individual employees. A copy is also made available and accessible to the employees through the company's digital shared storage.	
Supplement to Recommendation 15.2			
Company has clear and stringent policies and procedures on curbing and penalizing employee involvement in offering, paying, and receiving bribes.	COMPLIANT	Bribery and all forms of corruption are not tolerated in the Company. Any employee caught and proven guilty of such practices are subject to immediate termination.  For the period covered, there are no employees guilty nor reported for possible corrupt practices.  Please further refer to our response in Recommendation 15.2.1.	
Recommendation 15.3			
Board establishes a suitable framework for whistleblowing that allows employees to freely communicate their concerns about illegal or unethical practices, without fear of retaliation	COMPLIANT	The Company is committed to high standards of ethical, moral, and legal conduct. Directors, officers, and employees are encouraged to report suspected anomalies, illegal acts, malpractice, and	
2. Board establishes a suitable framework for whistleblowing that allows employees to have direct access to an independent member of the Board or a unit created to handle whistleblowing concerns.	COMPLIANT	violations in the organization's Code of Discipline, Code of Ethics and Conduct and other company rules and regulations without fear of retaliation, punishment, or unfair treatment.	
3. Board supervises and ensures the enforcement of the whistleblowing framework.	COMPLIANT	Whistleblowing communication channels are made available, and anyone can report any alleged illegal or unethical practices. The reports received will be	

		reported directly to the members of the	
		Board.	
		http://www.paxys.com/public/company_p olicies.html	
<b>Principle 16:</b> The company should be socially resserve its environment and stakeholders in a posit			
Recommendation 16.1			
<ol> <li>Company recognizes and places importance on the interdependence between business and society and promotes a mutually beneficial relationship that allows the company to grow its business, while contributing to the advancement of the society where it operates.</li> </ol>	COMPLIANT	The Company is committed to contributing to the society and environment where it operates.  From social outreach and feeding programs, to initiatives that protect the environment and educational scholarships, the Company continues to apply innovative solutions in its CSR programs by aligning and incorporating CSR strategy across all operational functions.	
Optional: Principle 16			
Company ensures that its value chain is environmentally friendly or is consistent with promoting sustainable development			
Company exerts effort to interact positively with the communities in which it operates			

Pursuant t	o the requirements	of the Secu	rities and	Exchange	Commis	ssion (SEC)	and Philipp	ine Stoc	k Exchange	e (PSE), this	Integrated	d Annual
Corporate	Governance Repor	t (I-ACGR)	is signed	on behalf	of the	registrant b	y the unde	rsigned,	thereunto	duly authoriz	ed, in the	City of
	MAKATI CITY	on	MAY	2 9 2025								

**SIGNATURES** 

TARCISIO M. MEDALLA Chairman of the Board

JOSE ANTONIO A. LICHAUCO Independent Director

GEORGE EDWIN Y. SYCIP Independent Director

ANA MARIA A. KATIGBAK Assistant Compliance Officer and Assistant Corporate Secretary 

Name Tarcisio M. Medalla	Competent Evidence of Identification			
	Passport No.	Date of Issue	Place of Issue	
Jose Antonio A. Lichauco				
George Edwin Y. Sycip				
Ana Maria A. Katigbak				

IN WITNESS WHEREOF, I have hereunto affixed my signature and Notarial Seal.

**NOTARY PUBLIC** 

Page No.: SC; Book No.: ST;

Series of 2025.

ATTY. ROME AND ATONFORT
Notary Public City of Makati
Until December 31, 2025
Appointment No. M-032 (2024-2025)
PTR No. 10486068 Jan. 2, 2025/Makati City
16 P. No. 439534 Dec. 27, 2024
MCLE NO. WI-9627579 Roll No. 27932

101 Urban Ave. Campos Rueda Bldg. Brgy.Pio Del Phat, Makati City Pursuant to the requirements of the Securities and Exchange Commission (SEC) and Philippine Stock Exchange (PSE), this Integrated Annual Corporate Governance Report (I-ACGR) is signed on behalf of the registrant by the undersigned, thereunto duly authorized, in the City of on

#### **SIGNATURES**

TARCISIO M. MEDALLA Chairman of the Board

JOSE ANTONIO A. LICHAUCO Independent Director

GEORGE EDWIN Y. SYCIP Independent Director

ANA MARIA A. KATIGBAK Assistant Compliance Officer and Assistant Corporate Secretary

SUBSCRIBED AND SWORN to before me thisevidence of identity, as follows:		at, affiants ex	xhibited to me their competent
Name		Competent Evidence of Identifica	ition
1,000	Passport No.	Date of Issue	Place of Issue
Tarcisio M. Medalla			

IN WITNESS WHEREOF, I have hereunto affixed my signature and Notarial Seal.

Jose Antonio A. Lichauco George Edwin Y. Sycip Ana Maria A. Katigbak

#### NOTARY PUBLIC

Doc. No.:;	
Page No.:; Book No.:; Series of 2025.	A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
	State of California ) County of San Francisco )
	Subscribed and sworn to (or affirmed) before me on
	ALEXANDRA E. LIOANAG Notary Public - California San Francisco County  ALEXANDRA E. LIOANAG Notary Public - California San Francisco County

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF PAXYS, INC.

Held on 18 March 2024 Via Microsoft Teams Meeting

#### PRESENT:

TARCISIO M. MEDALLA
ROGER LEO A. CARIÑO
GEORGE Y. SYCIP (Independent Director)
LIM GHEE KEONG
JOSE ANTONIO A. LICHAUCO (Independent Director)
CHRISTOPHER B. MALDIA
ROBERTO A. ATENDIDO
MAYETTE TAPIA (Corporate Secretary)
ATTY. ANA A. KATIGBAK-LIM (Assistant Corporate Secretary)

#### ALSO PRESENT:

EDMUNDO MACASO PABLITO LIM SHERI INNOCENCIO

#### 1. Call to Order

The Chairman, Mr. Tarcisio M. Medalla, called the meeting to order at 11:00 am and presided over the same. The Corporate Secretary, Atty. Mayette H. Tapia, recorded the proceedings.

## 2. Certification of Quorum

The Corporate Secretary called out the names of all the directors attending the meeting and the Chairman inquired from the Corporate Secretary whether a quorum was present. The Corporate Secretary confirmed that all members of the board are attending via Microsoft teams videoconference. The Corporate Secretary thus certified that a majority of the directors were in attendance and that a quorum was present for the transaction of official business by the Board. She also announced that the meeting was being recorded for reference purposes.

## 3. Approval of the Minutes of the Previous Meetings

The Corporate Secretary announced that the next item on the agenda is the approval of the minutes of the previous meetings of the Board of Directors which were held on 11 December 2023 (Organization Board Meeting). Upon motion made and duly seconded, the minutes of the meeting of the Board of Directors held on 11 December 2023 was unanimously approved.

### 4. Review and Approval of 2023 Audited Financial Statements

The Corporate Secretary announced that the next item on the agenda is the review of the 2023 Audited Financial Statements for Paxys and its subsidiaries. The highlights of the report were as follows:

## (a) Consolidated Income Statement

- The group generated about P20M revenues for the year coming from managed facility services. This is equal to the amount expected for the year.
- Direct cost is lower than budget by P.4M, bringing the Gross Profit to P4.5M, which is P.3M or 7% higher than budget.
- Total General and administrative expenses is P12.0M higher than budget, due primarily
  to the take up this year of additional provisions covering receivables from dormant
  subsidiaries and affiliates of Paxys, Inc. as well as bank charges and fees for investment
  transactions.
- · Other Income, comprising mainly of the Interest Income from the group's surplus funds,

- is higher than budget by P50.7M due to mainly to improvement in average yield.
- Overall result is a Net Income of about P110.7M, which is higher than the expected Net Income of about P81 million. EBITDA is positive P142.1M.

#### (b) Consolidated Balance Sheet

- The Group's total assets increased by P83.6M or about 2.1% mainly due to the increase in cash and cash equivalents and interest receivable, resulting from higher yields.
- Total liabilities decreased by P21.7M due primarily to lease payments.
- Retained Earnings went up by P110.7M, the net operating income of the group for the year.
- Other Equity Reserve decreased by P5.6M due to the slight appreciation of the Peso from P55.755 at the beginning of the year to P55.37 at year-end 2023.

After some discussion, the Board, upon motion duly made and seconded, resolved to approve the 2023 Audited Financial Statements of Paxys and its subsidiaries, as reported. The Board of Directors of the Company notes and affirms, that the Audited Financial Statements for the year ended 31 December 2023 submitted in its final form shall be a true and fair representation of the Company's financial condition.

After motion duly made and seconded, the Board approved the following resolutions:

"RESOLVED, that the Board of Directors of PAXYS, INC. (the "Corporation") authorize, as it hereby authorizes, the Corporation's external auditors, Reyes Tacandong & Co., to release the Audited Financial Statements of the Corporation and Audited Consolidated Financial Statements of the Corporation and its subsidiaries, both for the year ended 31 December 2023."

## 5. Approval and Ratification of the 2024 Budget

The Corporate Secretary announced that the next item on the agenda is the review and approval of the 2024 Budget for Paxys and its subsidiaries. A copy of which was routed via email to the Board of Directors prior to the board meeting.

Ms. Sheri Innocencio made an exhaustive presentation of the budget, including the general and administrative expenses, the group's assets and liabilities.

There being no further questions and comments made, the Board, upon motion duly made and seconded, resolved to approve and ratify the 2024 Budget for Paxys and its subsidiaries, as reported.

## 6. 2024 Calendar of the Board of Directors

After some discussion, and upon motion made and seconded, the Board approved the following schedule of the 2024 Annual Stockholders' Meeting:

May 10, 2024 (2:00 PM)	Annual General Stockholders' Meeting to be followed by the Organizational and the Second Board Meeting

## 7. Adjournment

There being no further matters to discuss, the meeting was adjourned at 12:00 pm.

Corporate Secretary

ATTESTED:

TARCISIO M. MEDALLA

Chairman

ROGER LEO A. CARIÑO

Director

GEORGE Y. SYCIP

Independent Director

JOSE ANTONIO A. LICHAUCO Independent Director

ROBERTO A. ATENDIDO

Director

LIM GHEE KEONG

Director

CHRISTOPHER B. MALDIA

Director

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF PAXYS, INC.

Held on 12 August 2024 At the 15<sup>th</sup> Floor, 6750 Ayala Office Tower Ayala Avenue, Makati City, Philippines

#### PRESENT:

TARCISIO M. MEDALLA
ROGER LEO A. CARIÑO
GEORGE Y. SYCIP (Independent Director)
ROBERTO A. ATENDIDO
LIM GHEE KEONG
JOSE ANTONIO A. LICHAUCO (Independent Director)
CHRISTOPHER B. MALDIA
MAYETTE TAPIA (Corporate Secretary)

#### ALSO PRESENT:

ANA MARIA KATIGBAK EDMUNDO MACASO PABLITO LIM SHERI A. INOCENCIO

#### 1. Call to Order

The Chairman, Mr. Tarcisio M. Medalla, called the meeting to order at 11:00 A.M. and presided over the same. The Corporate Secretary, Atty. Mayette H. Tapia, recorded the proceedings.

## 2. Certification of Quorum

The Chairman called out the names of all the directors attending the meeting and inquired from the Corporate Secretary whether a quorum was present. The Corporate Secretary stated that Mr. George Sycip will be attending via teleconference from the United States. The rest of the directors were present in person in the boardroom. The Corporate Secretary certified that a majority of the directors were in attendance and that a quorum was present for the transaction of official business by the Board. She also announced that the meeting was being recorded for reference purposes.

## 3. Approval of the Minutes of the Previous Meetings

The Corporate Secretary announced that the next item on the agenda is the approval of the minutes of the previous meeting of the Board of Directors, which was held on 10 May 2024 (Q1 2024 Financial Performance Report). Upon motion made and duly seconded, the minutes of the meeting of the Board of Directors held on 10 May 2024 was unanimously approved.

## 4. Review and Approval of Second Quarter 2024 Financial Performance Report

The Corporate Secretary announced that the next item on the agenda is the review of the Second Quarter 2024 Financial Performance Report for Paxys and its subsidiaries. The highlights of the management report were as follows:

#### (a) Consolidated Income Statement

- The Group generated about P11.8M revenues for the first half coming from managed facility services. Service contract with one client ended in the middle of May 2024.
- Direct cost is lower than budget by P0.7M, bringing the Gross Profit to P5.0M.
- Total General and administrative expenses is at P39.4M, about P2M higher than budget primarily due to bank charges on investment transactions.
- Other Income, comprising mainly of the Interest Income from the group's surplus funds, is higher than budget by P16.4M due mainly to higher yield than expected as well as translation gains due to the appreciation of the dollar.
- Overall result is a Net Income of P74M, which is 23% higher than the expected Net Income of about P60 Million. EBITDA is positive P84.2M.

#### (b) Consolidated Balance Sheet

- The Group's total assets increased by P251M or about 6% primarily because of the net income generated for the period and the appreciation of the US Dollar.
- Total liabilities decreased by P24.3M due primarily to lease payments, the refund of security deposits, and application of advance payments related to the end of lease contracts.
- Retained Earnings went up by P74M, the net operating income of the group for the period.
- Other Equity Reserves increased by P191.7M due to the appreciation of the dollar from P55.37 at the beginning of the year to P58.61 on June 30, 2024.

After some discussion, the Board, upon motion duly made and seconded, resolved to approve the Second Quarter 2024 Financial Performance Report of Paxys and its subsidiaries, as reported. The Board of Directors of the Company noted and affirmed that the Second Quarter 2024 Financial Performance Report submitted in its final form shall be a true and fair representation of the Company's financial condition.

#### 5. Other Matters

Mr. Edmundo Macaso gave an update about an investment opportunity in the commercial and industrial sector of the Solar Power industry. Mr. Roberto Atendido also gave a background about Invenic, Inc., the potential partner for the project. Accordingly, Invenic proposes to enter into a Development Services Agreement (DSA) with Paxys and the later will setup an Asset Company that will have a right of first refusal on the Power Purchase Agreements (PPAs) with clients from Invenic and to which it provides EPC services. Invenic currently has 20MW worth of PPA's in its pipeline that can be immediately passed on to the AssetCo.

Based on the discussion of the opportunities, it was recommended for the Company to continue with a detailed evaluation and due diligence of the project and come up with a more comprehensive assessment and report on the investment opportunity. In addition, the team will finalize its evaluation of the investment opportunity and provide its recommendation to the Paxys Board.

After motion duly made and seconded, the Board approved the following resolutions:

I. Approval of the Corporation's update on the signatories with Securities Bank Corporation

"RESOLVED, that bank account(s) in Security Bank Corporation ("the Bank") be opened, in the name and for the use of this Corporation as executed by any one (1) of the following:

NAME OF SIGNATORY	POSITION	SPECIMEN SIGNATURE
TARCISIO M. MEDALLA	Chairman and President	
ROGER LEO A. CARIÑO	Treasurer	
EDMUNDO MIGUEL D. MACASO	IT Head and Business Development	
PABLITO O. LIM	Group Chief Financial Officer	
МАҮЕТТЕ Н. ТАРІА	Corporate Secretary	
SHERI A. INOCENCIO	Chief Risk Officer	

"RESOLVED, that all moneys, checks, or other funds of this Corporation be deposited in said Bank and that until otherwise ordered, said Bank be and it hereby is authorized to make payments from the funds of this Corporation on deposit with it upon and according to the check

of this Corporation, or allow withdrawal of funds therefrom in case of savings accounts by way of withdrawal slips, in either case signed based on the signing limits below:

NAME OF SIGNATORY	POSITION	SPECIMEN SIGNATURE
GROUP A		
TARCISIO M. MEDALLA	Chairman and President	
ROGER LEO A. CARIÑO	Treasurer	
EDMUNDO MIGUEL D. MACASO	IT Head and Business Development	
GROUP B		
PABLITO O. LIM	Group Chief Financial Officer	
МАҮЕТТЕ Н. ТАРІА	Corporate Secretary	
SHERI A. INOCENCIO	Chief Risk Officer	

## Signing Limits (in Philippine Pesos and/or in Foreign Currency equivalent)

- a. If the amount involved is up to Three Million Philippine Pesos (Php3,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any two (2) signatories consisting of any one (1) signatory from Group A and any one (1) signatory from Group B, signing jointly, shall have the power and authority to effect the transaction or sign the relevant instruments;
- b. If the amount involved is up to Five Million Philippine Pesos (Php5,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any two (2) signatories from Group A signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments;
- c. If the amount involved exceeds Five Million Philippine Pesos (Php5,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any three (3) signatories from Group A signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments; and
- d. For short-term investments, regardless of amount, any two (2) signatories from Group A and/or Group B signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments.

that said bank is authorized to receive for deposit or collection any items purporting to be endorsed in the name of the Corporation; that all such checks, drafts, notes, or other negotiable papers endorsed to or signed by this Corporation, as aforesaid, including checks drawn to cash or bearer or to the individual order of any officer of this Corporation, shall be honored and paid by said Bank without inquiry as to whether the same be drawn or required for this Corporation's business or benefit; and all such payments shall be charged to the Corporation's account; that the above-mentioned signatory/ies be authorized as authority is hereby given to designate or further authorize a representative to receive the proceeds of funds withdrawn from the Corporation's account and to perform clerical matters pertaining to the account, such as but not limited to claiming passbooks (if applicable), returned checks, requested documents or evidence of transactions; hereby ratifying and approving all that said bank may do or cause to be done by virtue hereof.

"RESOLVED, that Security Bank Corporation (SBC) is hereby authorized to allow and to effect transfers of funds from the corporation's deposit account/s maintained with any SBC Branch, to other accounts, including such third party accounts as may be instructed by the corporation's authorized signatories, ratifying said fund transfers whether done electronically thru DigiBanker facility, Funds Transfer facility, or thru over-the-counter Telegraphic Transfer application or Money Transfer application, as emanating from valid and legal transactions, and holding SBC its officers, employees, agents, assigns, and other authorized representatives, free and harmless from any claims which may arise as a result of the authority given to its authorized signatories.

"RESOLVED, that the above-mentioned signatory/ies be authorized as authority is hereby to apply for and obtain from the Bank, in the name of the Corporation, any of its banking services such as Telebanker and Mobilebanker Products, enroll the corporate bank account(s) in Fund Transfer Facilities (Security Check Protector, Security Maximizer and Security Scheduler), and obtain such other services including, but not limited to, Deposit Pick Up, Cash Delivery and Bills Payment Services, under such terms and conditions as are or may be required by the Bank; to apply for, invest in and/or obtain from the Bank any of its Treasury Products such as, but not limited to, Fixed Income Security, Money Market, Foreign Exchange, and Derivatives (hereinafter referred to as banking/treasury transactions) in the name of the Corporation, subject to such terms and conditions and collateral agreements, if any, as are or may be required by the Bank, consistent with the risk management techniques and systems which the Corporation has in place, sufficient to manage and monitor the risk that the Corporation will take in engaging in derivative transactions;

"RESOLVED, further that said signatory/ies be authorized to enter into a trust or agency account with SBC-Trust and Asset Management Group ("SBC-Trust") and for this purpose, to sign and execute the Trust or Agency Agreement between the Corporation and SBC-Trust and any and all documents and papers as may be necessary in the management, administration and maintenance of the Trust or Agency Account, or to open and enter into any one or a combination of 1) Investment Management Account ("IMA") Agreement; 2) Unit Investment Trust Fund (UITF) Participating Trust Agreement with SBC- Trust for the purpose of the administering, managing, handling and investing the funds of the Corporation and to sign and execute the IMA Agreement and/or the UITF Participating Trust Agreement/s between the Corporation and SBC - Trust and any and all documents and papers as may be necessary in the management, administration and maintenance of the IMA Account or the investment of the Corporation's funds in any one or a combination of the UITFs managed, administered and operated by SBC - Trust and all other transactions involving the IMA Account or the UITF investment/s such as but not limited to the issuance of proper written instructions for investment/s and withdrawal/redemption of funds, certifications, amendments or modifications, the latter with respect to the IMA Agreement or the UITF Participating Trust Agreement, and directives, orders and communications with SBC – Trust.

"RESOLVED, further that said signatory/ies be authorized to invest its funds in any one of its Treasury products managed, invested, administered and/or operated by SBC – Treasury Group and any and all documents and papers as may be necessary with respect to the investment of the Corporation such as but not limited to the issuance of proper written instructions.

"RESOLVED, further that said signatory/ies be authorized, as authority is hereby given, to renew, roll-over, amend, revise, convert or substitute, as may be necessary and/or applicable, the above-mentioned deposits, placements, investments, banking/treasury transactions and other banking services, and to execute, sign and deliver any and all such agreements, contracts and other documents as are or may be necessary to implement the foregoing authorities;

"RESOLVED, further that said signatory/ies be authorized, as authority is also hereby given, to appoint via a signed letter of authority, certain Finance and/or Treasury officers of the Corporation to negotiate, agree and/or confirm new interest rates for such loans and credit accommodations obtained by the Corporation from the Bank either via Viber message or email to be designated in the applicable letter of authority for the purpose. The appointments made by the signatories shall remain in full force and effect unless expressly revoked or amended by the signatory or the Corporation and notice of such revocation is received by the Bank in writing.

"RESOLVED, further that said signatory/ies be authorized to apply for and obtain from SBC, its subsidiaries and affiliates (including but not limited to SBM Leasing, Inc., SB Capital Investment Corporation, SB Cards Corporation), from time to time and in the name of the Corporation, loans and other credit accommodations whether on line or non-line arrangement in such amount and under such terms and conditions and collateral arrangements as are or may be required by the creditor-entity; to pledge, mortgage, assign or otherwise hypothecate any asset of the Corporation as are or may be required therefor, including the execution of guarantees or suretyships; to make availments therefrom for such amounts as said signatories may deem beneficial to the Corporation, even if in excess of the amount of the original line granted to it by the creditor-entity; and to execute, sign and deliver any and all such credit and collateral agreements, Promissory Notes, drafts, import documents, Letters of Credit, Trust Receipts and the like as are or may be necessary for and in connection therewith;

"RESOLVED, further that said signatory/ies be authorized, as authority is also hereby given, to negotiate, from time to time, for the renewals, extension, amendments, revisions, restructuring, conversions and/or substitutions of such loans and other credit accommodations; and

"RESOLVED, that the Corporation is hereby authorized to purchase, sell, and/or lease a vehicle or equipment to/from SB Rental Corporation, for the Corporation's purpose;"

"RESOLVED, that the following are authorized to sign, execute, and deliver any and all documents necessary to effect any of the foregoing transactions, based on the signing limits below:

NAME OF SIGNATORY	POSITION	SPECIMEN SIGNATURE
GROUP A		
TARCISIO M. MEDALLA	Chairman and President	
ROGER LEO A. CARIÑO	Treasurer	
EDMUNDO MIGUEL D. MACASO	IT Head and Business Development	
GROUP B		
PABLITO O. LIM	Group Chief Financial Officer	
МАҮЕТТЕ Н. ТАРІА	Corporate Secretary	
SHERI A. INOCENCIO	Chief Risk Officer	

Signing Limits (in Philippine Pesos and/or in Foreign Currency equivalent)

- a. If the amount involved is up to Three Million Philippine Pesos (Php3,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any two (2) signatories consisting of any one (1) signatory from Group A and any one (1) signatory from Group B, signing jointly, shall have the power and authority to effect the transaction or sign the relevant instruments;
- b. If the amount involved is up to Five Million Philippine Pesos (Php5,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any two (2) signatories from Group A signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments;

- c. If the amount involved exceeds Five Million Philippine Pesos (Php5,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any three (3) signatories from Group A signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments; and
- d. For short-term investments, regardless of amount, any two (2) signatories from Group A and/or Group B signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments.

"RESOLVED, further that SBC is hereby authorized to disclose, share, transfer, provide copies of documents and information, including personal information and confidential information of the Corporation or disclosed by the Corporation to SB Rental Corporation or to SBC;"

Disclosure shall be limited to SBC's subsidiaries and affiliates (including but not limited to SB Rental Corporation, SBM Leasing, Inc., SB Capital Investment Corporation, SB Cards Corporation), which has potential and/or existing transactions and/or accounts with the Corporation;

Should the terms and conditions of the Corporation's potential and/or existing transactions and/or accounts with SB Rental Corporation and other SBC subsidiaries and affiliates differ with the terms in this Secretary's Certificate or in any other Secretary's Certificate submitted to the Bank, or when the Corporation wants to designate authorized signatories and provide signature instructions different from those reflected in the preceding resolutions in this Secretary's Certificate, the Corporation shall submit new, corresponding Secretary's Certificate and other documents as are or may be required by SB Rental Corporation or SBC or any of its subsidiaries and affiliates or as may be necessary to implement the foregoing authorities;"

"RESOLVED, that the immediately preceding resolutions shall not be applied retroactively and shall only be applicable to leasing transactions, products and/or agreements executed by the Corporation and SB Rental Corporation after the issuance of the abovementioned resolutions."

"RESOLVED, as it is hereby resolved, to authorize SBC to send the system-generated electronic Statement of Account (eSOA) relating to the Corporation's current, savings, and other deposit account, loan or credit accommodations, and all other services and facilities of SBC availed of by the Corporation, via electronic mail ("e-mail") to the e-mail address/es hereinbelow designated by the Corporation for this purpose:

NAME OF SIGNATORY	E-MAIL ADDRESS
PABLITO O. LIM	llim@paxys.com
SHERI A. INOCENCIO	sheri.inocencio@paxys.com

"RESOLVED, as it is hereby resolved, to authorize Security Bank Corporation to accept, honor and implement scanned and electronic contracts, agreements, letter, electronic mail, certification or any other document executed by the Corporation in line of the foregoing authorities, whether containing scanned handwritten signatures, electronic or digital signatures as defined by applicable law. Any such contract, agreement, letter, electronic mail, certification or document and any print-out or duplicate thereof made by the Bank shall constitute final and conclusive evidence of such contracts, agreements, letters and instructions and may be admitted as evidence in a court of law. Further, any electronic signature shall have the same legal effect as a manually executed signature and any reference to signature under the foregoing resolutions shall refer to both manual and electronic signatures, and the Corporation hereby waives any objection to the contrary.

"RESOLVED, further, that the Corporation be empowered and authorized to avail of products and services of SBC's Transaction Banking Group ("TBG") such as without limitation to, disbursement services, payment collection services, electronic banking services, Security Bank Digibanker corporate internet banking services, liquidity and account services, and such other existing and future products and services of TBG, and subject to the terms thereof and the

Bank's rules and regulations, to be signed by the following officers based on the signing limits below:

NAME OF SIGNATORY	POSITION	SPECIMEN SIGNATURE
GROUP A		
TARCISIO M. MEDALLA	Chairman and President	
ROGER LEO A. CARIÑO	Treasurer	
EDMUNDO MIGUEL D. MACASO	IT Head and Business Development	
GROUP B		
PABLITO O. LIM	Group Chief Financial Officer	
МАҮЕТТЕ Н. ТАРІА	Corporate Secretary	
SHERI A. INOCENCIO	Chief Risk Officer	

# Signing Limits (in Philippine Pesos and/or in Foreign Currency equivalent)

- a. If the amount involved is up to Three Million Philippine Pesos (Php3,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any two (2) signatories consisting of any one (1) signatory from Group A and any one (1) signatory from Group B, signing jointly, shall have the power and authority to effect the transaction or sign the relevant instruments;
- b. If the amount involved is up to Five Million Philippine Pesos (Php5,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any two (2) signatories from Group A signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments;
- c. If the amount involved exceeds Five Million Philippine Pesos (Php5,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any three (3) signatories from Group A signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments; and
- d. For short-term investments, regardless of amount, any two (2) signatories from Group A and/or Group B signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments.

"RESOLVED, further, that the said signatory/ies be authorized to designate officers who will be assigned as the System Administrator Maker and System Administrator Check for Security Bank Digibanker. As the System Administrator Maker and System Administrator Checker, they are hereby authorized to create and assign users who may have access to the Security Digibanker and their corresponding access levels.

"RESOLVED, further, that the abovementioned signatory/ies are authorized to further assign or appoint signatories for each TBG product or service, their approval limits, and all possible approval workflow which may vary depending on the TBG product or service. The persons assigned or appointed shall be the authorized to sign and execute the corresponding agreement of the TBG product or service between the Client and SBC and any and all

documents and papers as may be necessary with respect thereto. For this purpose, the appointment of signatories shall be indicated in a separate document to be required by SBC depending on the TBG product or service to be availed of (e.g. Cash Management Online Enrollment Form, Operations Data Sheet, Letter of Instruction, etc.).

"RESOLVED, further, that for all check issuances of the Corporation through the Bank's check cutting services, the authorized signatories whose names are set forth below, are hereby authorized to use the wet or printed signatures below in the form and manner appearing beside the names of the signatories, based on the signing limits below:

NAME OF SIGNATORY	RANK/ POSITION	SPECIMEN SIGNATURE (DIGITAL/ PRINTED)	SPECIMEN SIGNATURE (WET)
Group A			
TARCISIO M. MEDALLA	Chairman and President		
ROGER LEO A. CARIÑO	Treasurer		
EDMUNDO MIGUEL D. MACASO	IT Head and Business Development		
Group B			
PABLITO O. LIM	Group Chief Financial Officer		
МАҮЕТТЕ Н. ТАРІА	Corporate Secretary		
SHERI A. INOCENCIO	Chief Risk Officer		

# Signing Limits (in Philippine Pesos and/or in Foreign Currency equivalent)

- a. If the amount involved is up to Three Million Philippine Pesos (Php3,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any two (2) signatories consisting of any one (1) signatory from Group A and any one (1) signatory from Group B, signing jointly, shall have the power and authority to effect the transaction or sign the relevant instruments;
- b. If the amount involved is up to Five Million Philippine Pesos (Php5,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any two (2) signatories from Group A signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments;
- c. If the amount involved exceeds Five Million Philippine Pesos (Php5,000,000.00) or its foreign currency equivalent based on the prevailing exchange rate on the transaction date, any three (3) signatories from Group A signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments; and

For short-term investments, regardless of amount, any two (2) signatories from Group A and/or Group B signing jointly shall have the power and authority to effect the transaction or sign the relevant instruments.

"RESOLVED, that any one (1) of the following signatories, is hereby authorized to approve the transactions effected through the DigiBanker Online Trade and Supply Chain Finance Services facility of Security Bank Corporation, and to execute, sign and deliver any and all such agreements, contracts and other documents as are or may be necessary to avail of

the Letter(s) of Credit or Supply Chain Financing with SBC and implement the foregoing authorities:

NAME OF SIGNATORY	POSITION	SPECIMEN SIGNATURE
TARCISIO M. MEDALLA	Chairman and President	
ROGER LEO A. CARIÑO	Treasurer	
EDMUNDO MIGUEL D. MACASO	IT Head and Business Development	
PABLITO O. LIM	Group Chief Financial Officer	
МАЧЕТТЕ Н. ТАРІА	Corporate Secretary	
SHERI A. INOCENCIO	Chief Risk Officer	

"RESOLVED, that any of the aforesaid transactions implemented or effected prior to the issuance of this Resolution are hereby ratified and held to be valid acts of the Corporation;

"FINALLY RESOLVED, that the foregoing resolutions shall continue and remain in full force and effect until repealed and/or amended by subsequent resolutions of the Board of Directors and appropriate copies thereof served upon and received by the Bank."

## 6. Adjournment

There being no further matters to discuss, the meeting was adjourned at 12:00 P.M.

MAYETTE H. TAPI.
Corporate Secretary

ATTESTED:

TARCISIO M. MEDALLA

Chairman

ROGER LEO A. CARIÑO

Director

GEORGE Y. SYCIP Independent Director

JOSE ANTONIO A. LICHAUCO

Independent Director

ROBERTO A. ATENDIDO
Director

LIM GHEE KEONG

Director

CHRISTOPHER B. MALDIA

Director



## Summary of Reports Filed to the SEC and PSE

REPORTS	DATE FILED DUE DATE		REMARKS	
	SEC	PSE		
1st Quarterly Report	May 15, 2024	May 15, 2024	May 15, 2024	Filed within 45 days from end of period
2 <sup>nd</sup> Quarterly Report	August 13, 2024	August 13, 2024	August 15, 2024	Filed within 45 days from end of period
3 <sup>rd</sup> Quarterly Report	November 12, 2024	November 12, 2024	November 14, 2024	Filed within 45 days from end of period
Annual Report	April 14, 2025	April 14, 2025	April 15, 2025	Filed within 105 days from end of fiscal year
Paxys Inc. Audited Financial Statements	April 8, 2025	April 14, 2025	April 15, 2025	Filed within 105 days from end of fiscal year
Consolidated Audited Financial Statements (Paxys Inc. and Subsidiaries)	April 4, 2025	April 14, 2025	April 15, 2025	Filed within 105 days from end of fiscal year



## **Internal Control and Compliance**

This report summarizes the state of Paxys' Internal Audit, Control and Compliance systems for the year 2024.

## Internal control Systems

Basic control mechanisms such as organizational, structural and financial controls are in place. The company's control structure consists of the Board having oversight responsibility over the internal control systems. In particular, the oversight function is exercised by the Audit and Risk Management Committee. Management is accountable to the Board for developing, operating and monitoring the system of internal control. Internal control improvements are being identified at the management level and through both the internal and external audits. Depending on the required intervention, these improvements are either immediately carried out, or made into projects if the implementation will take longer time, or in major issues, may be elevated to the Board for decision.

Below are the implemented controls and areas for improvement/weaknesses based on the components of Internal Control:

INTERNAL CONTROL COMPONENTS	ASSESSMENT
Control Environment  Pertains to the overall culture of internal controls at the organization, including governance and compliance.	There is an established "tone at the top" including explicit moral guidance about what is right and wrong within the organization.  Management demonstrates a commitment to integrity and ethical behavior by example in its day-to-day activities.  Company policies regarding acceptable business practices, conflicts of interest, and expected ethical standards of ethical and moral behavior are established and communicated across the organization.
Risk Assessment  An activity whereby all of the activities, and associated risks, in an organization are identified and analyzed. The business risks are assessed as to its likelihood of	

occurrence and the probable impact to the Company. Risk treatment or action plans are devised to ensure that major and critical risks are managed or treated to ensure achievement of business objectives. been devised to document all associated risks.

The risk management process is embedded in the culture and day-to-day activities from Board, Executive management and down to the employee level.

#### **Control Activities**

This includes procedures and controls put into place to mitigate identified risks. This likewise includes establishment of policies and procedures across the organization.

Policies and procedures are in place for all critical business processes.

Based on the risk assessment done, high and critical risks are treated depending on the risk appetite of the Group. Responsibility for risk is shared across the organization through functional risk owners.

The Board is updated on the results of the risk assessment activities and continuous audits are done to ensure monitoring of high risk areas.

#### Communication and Information

Right information is provided to the right people, at the right time, for them to effectively carry out their activities. Useful information has relevant content and is timely, current, accurate, and accessible.

There are effective communication processes for the use, distribution and sharing of information throughout the organization.

#### Monitoring

This validates that controls are working as intended and identifies anomalies. Monitoring is done at various organizational levels to include: check points by personnel performing daily tasks; reviews of transactions or events supervisors: checks spot by objective individuals; and various reviews by peers, management advisory services, consultants, and auditors.

Continuous monitoring is embedded in the culture through internal controls designed by Management to detect errors and anomalies.

Internal Audit is in charge for the review of the effectiveness of the design and soundness of the company's internal controls.

## **Internal Audit**

The Internal Audit activity supports the Board and management's assessment of the soundness of internal control and compliance systems by doing an independent, objective review. The Internal Audit reports functionally to the Audit, Risk and Related Party Transactions Committee, and administratively to the Chairman and President, thus providing full independence to the internal audit activity.

Internal Audit conducts an annual risk assessment to determine the risk auditable units for review. This is reviewed and approved by Audit Committee. The Internal Audit meets as often as necessary to discuss audit results and other control and compliance matters. A copy of the minutes of the committee meetings is provided to the Board.

## **Compliance Systems**

The Compliance Officer is responsible in developing, overseeing and monitoring implementation of compliance program. He ensures the company's adherence to regulatory and fiduciary requirements. The compliance officer is tasked to regularly provide compliance reports to the Audit Risk and Related Party Transactions Committee. Internal Audit likewise conducts an annual review of the Company's compliance systems and processes.

Tarcisio M. Medalla
Chairman & President

Ruth M. Mariñas Chief Audit Executive